

## BRIEFING NOTE

**TO:** Board of Directors

**FROM:** Governance Screening Panel

**DATE:** December 6, 2021

**SUBJECT:** 5.0 Appointed Members

☐ For Decision

☐ For Information

☐ Monitoring Report

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**Purpose:**

To approve individuals for appointments as:

- Appointed Members (Registered Opticians)
- Appointed Members (non-opticians)

**Background:**

The Board maintains a group of non-board members who are appointed to sit on committees to assist in the governance process and policy making duties of the Board, in accordance with the [Appointed Committee Member Policy](#).

A panel of the Governance Committee is responsible for screening and interviewing candidates and making recommendations.

At its October 2020 meeting, the Board approved amendments to the by-laws that permit the Board to appoint non-opticians to committees as Appointed Members.

**For Consideration:**

On November 15 and 16, 2021, the panel conducted interviews for candidates seeking appointment as RO and non-RO committee members. The panel's recommendations were reviewed by the Board in an in camera session pursuant to section 7(2)(d) of the Health Professions Procedural Code (personnel matter).

**Public Interest Considerations:**

One of the key areas for governance reform identified by health regulatory colleges, including the COO, in recent years, is the importance of separating board and committee work. While this cannot be fully achieved without legislative change, the Board may nevertheless start the work now of building capacity by bringing on additional qualified appointed members. Expanding the roster of appointed members will allow the Board to increase the ratio of non-Board members on committees, which is a step toward the separation of Board and committee work.

**Diversity, Equity, and Inclusion Considerations:**

In 2021, the Board approved a new screening and interview process that focuses on the five core competencies identified by the Board as prerequisites for election to the Board or appointment to committees, including collaboration and inclusion. In addition, steps were taken to remove or reduce potential barriers to participation in the interview process, including holding an information session for interested candidates.

**Action Required:**

That the Board ratify their appointment of Appointed Committee Members for the following positions:

- Appointed Members (Registered Opticians)
- Appointed Members (non-opticians)