

## BRIEFING NOTE

**TO:** Board

**FROM:** Amy Stein, Acting Deputy Registrar

**DATE:** December 7, 2020

**SUBJECT:** 13.0 Board Strategic Agenda/Work Plan

☒ For Decision

☐ For Information

☐ Monitoring Report

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**Purpose:**

To approve the Board's Strategic Agenda/Work Plan for 2021

**Background:**

As set out in the Board Strategic Agenda and Work Plan Policy (4-40), the Board is being presented with a proposed work plan for the 2021 calendar year. The purpose of the work plan is to ensure that the Board is held accountable for meeting its strategic objectives in the upcoming Board cycle.

The work plan is meant to be recorded such that each board member can transparently see at a glance the Board work plan for the whole year. Specific board meeting agendas are prepared with reference to the work plan.

**For Consideration:**

The proposed 2021 work plan is attached for the Board's consideration.

**Public Interest Considerations:**

The purpose of the tool is to ensure that the Board is held accountable for the focus of its own work plan.

**Diversity, Equity, and Inclusion Considerations:**

Additional agenda items may be added following the Board DEI training session scheduled for December 2020.

**Action Required:**

That the Board select the Executive Committee member who will serve on the Performance Evaluation/Compensation Sub-Committee.

**FEBRUARY 2021 BOARD STRATEGIC AGENDA/WORK PLAN**

<b>OPERATIONAL AND MONITORING</b>	<b>POLICY, BY-LAW AND REGULATION</b>	<b>MONITORING REPORTS</b>	<b>EXTERNAL MONITORING</b>	<b>TRAINING AND DEVELOPMENT</b>
<p>Minutes, December</p> <p>Year-to-date Financial Variance Report</p> <p>Review of Board Self-Evaluations</p> <p>Review of Committee Self-Evaluations</p> <p>Status of 2020 Board Self-Evaluation Action Plan</p> <p>Registrar, CEO Summary of Monitoring Reports</p>	<p>By-Laws Article 15 (stakeholder feedback) (EX)</p> <p>Delegation Standard of Practice (stakeholder feedback) (CP)</p> <p>Director and Committee Member Responsibilities Policy (GC)</p> <p>Role of Board Officers Policy – Template review (GC)</p> <p>Board Policy Development Policy – Template review (GC)</p> <p>Indigenous Land Acknowledgements (PR)</p> <p>Currency Policy (RC)</p> <p>Posting of charges and findings of guilt (RC)</p>	<p>Committee Reports</p> <p>Registrar’s Report</p> <p>Examination Report</p> <p>Communications Report</p> <p>1-01 Strategic Outcomes Policy Report</p> <p>2-06 Financial Planning and Budgeting</p> <p>2-60 Corporate Identity, Public Image and Communication</p> <p>2-80 Emergency Registrar, CEO Succession</p> <p>College Performance Measurement Framework – 2020 Report</p>	<p>Regulatory update from COBC</p>	<p>Introduction to the College (Orientation)</p> <p>Governance (Orientation)</p> <p>Code of Conduct (Orientation)</p> <p>Strategic Plan (Orientation)</p> <p>A Year in Preview (Orientation)</p> <p>Cultural Safety and Humility</p>

**MAY 2021 BOARD STRATEGIC AGENDA/WORK PLAN**

<b>OPERATIONAL AND MONITORING</b>	<b>POLICY, BY-LAW AND REGULATION</b>	<b>MONITORING REPORTS</b>	<b>EXTERNAL MONITORING</b>	<b>TRAINING AND DEVELOPMENT</b>
Minutes, February	Reserves Policy (GC)	Committee Reports		Financial Variance Reports
Year-to-date Financial Variance Report	Human Resources and Relations Policy (GC)	Registrar's Report		Appreciative Inquiry and Communication
2020 Annual Report	Board Terms of Reference Policy (GC)	Examination Report		
Reassess Strategic Work Plan for 2021	Investment Policy (GC)	NACOR Report		
Registrar, CEO Performance Review	Registration Committee Terms of Reference Policy (GC)	Communications Report		
2020 Financial Audit	Fitness to Practice Committee Terms of Reference Policy (GC)	2-06 Financial Condition (Internal Report and External Auditor Report)		
Results of Relational Study	Quality Assurance Committee Terms of Reference Policy (GC)	2-08 Vendor Relations		
	Clinical Practice Committee Terms of Reference (GC)	2-35 Relationship with Public and Other COO Beneficiaries		
	Refraction Standard of Practice (CP)	Committee Self-Evaluations		
	Practicum Policy (RC)	Self-Evaluation 2020 Action Plan Review		

**OCTOBER 2021 BOARD STRATEGIC AGENDA/WORK PLAN**

<b>OPERATIONAL</b>	<b>POLICY, BY-LAW AND REGULATION</b>	<b>MONITORING REPORTS</b>	<b>EXTERNAL MONITORING</b>	<b>TRAINING AND DEVELOPMENT</b>
Minutes, May	Asset Protection Policy (GC)	Committee Reports		Training Session(s) (TBD based on 2020 Board Self-Evaluation Input)
Year-to-date Financial Variance Report	Intellectual Property Policy (GC)	Registrar's Report		
	Registrar, CEO Job Products Policy (GC)	Examination Report		
	Registrar, CEO Position Description Policy (GC)	Communications Report		
	MSF Process (QA)	1-01 Strategic Outcomes Policy Report		
		2-07 Asset Protection		
		2-20 Human Resources Parameters		

**DECEMBER 2021 BOARD STRATEGIC AGENDA/WORK PLAN**

<b>OPERATIONAL</b>	<b>POLICY, BY-LAW AND REGULATION</b>	<b>MONITORING REPORTS</b>	<b>EXTERNAL MONITORING</b>	<b>TRAINING AND DEVELOPMENT</b>
Minutes, October	Relationship with the Public and Beneficiaries Policy (GC)	Committee Reports		Training Session(s) (TBD based on 2020 Board Self-Evaluation Input)
Year-to-date Financial Variance Report	Registrant Relations Policy (GC)	Registrar's Report		
2022 Draft Budget	Unity of Control Policy (GC)	Examination Report		
Approval of 2022 board meeting dates	Delegation to the Registrar, CEO Policy (GC)	Communications Report		
Election of NEC Rep	Board and Committee Principles Policy (GC)	NACOR Report		
Appointment of Auditor for 2022		External Meetings Report		
Election of 2022 Executive		2-15 Reserves Policy Report		
Appointment of Appointed Members		2-09 Investment Policy Report		
Approval of 2022 Committee Slate		Strategic Work Plan 2022 Development		