

COUNCIL MEETING AGENDA
Monday December 3rd, 2018
COO Boardroom
9:30 am to 3:30 pm

Attendees: Mr. David Milne, President, Public Member
 Mr. Bryan Todd, Vice-President, Elected Member
 Ms. Jacalyn Cop-Rasmussen, Public Member
 Mr. Balbir Dhillon RO, Elected Member
 Ms. Peggy Dreyer RO, Elected Member
 Mr. Omar Farouk, Public Member
 Ms. Ingrid Koenig RO, Elected Member
 Ms. Trudy Mauth, Public Member
 Ms. Neda Mohammadzadeh RO, Elected Member
 Ms. Dorina Reiz, RO, Elected Member
 Mr. Rob Vezina, RO, Elected Member
 Mr. Edward Viveiros RO, Elected Member
 Mr. Gordon White, Public Member

Administration: Mr. Fazal Khan RO, Registrar, CEO
 Ms. Melanie Woodbeck, Deputy Registrar
 Ms. Michelle Kushnir, General Counsel
 Ms. Carolyn Robertson, Manager, Communications and Executive Office

Overall Meeting
 Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 - 9:35 5 minutes	1.0 Introduction 1.1 Introductions and Announcements 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Independent Chair
9:35 –9:40 5 minutes	2.0 Minutes 2.1 October 1, 2018 (*)	Motion	Independent Chair
9:40 – 10:10 30 minutes	3.0 Finance 3.1 Year-to-date 2018 Financial Variance Report(*) 3.2 2019 Draft Budget (*)	Motion	Fazal Khan, Registrar & Melanie Woodbeck, Deputy Registrar
10:10-10:35 25 minutes	4.0 RHPA Amendments -By-Law Changes(*)	Motion	Fazal, Registrar
10:35-10:50 15 Minutes	Break		
10:50 -11:00	5.0 Governance- Operational Boundaries Policy	Motion	Gord White, Chair

10 minutes	5.1 Emergency Registrar, CEO Succession Policy (OB 2-80) (*)		Governance
11:00 – 11:45 45 minutes	6.0 Presentation by Shenda Tanchak	Presentation	Shenda Tanchak
11:45 – 12:00	7.0 Fire Drill (*)		Melanie Woodbeck, Deputy Registrar
12:00 – 1:00 60 minutes	Lunch		
1:00- 1:25 25 minutes	8.0 Strategic Plan Discussion 8.1 Overview of Process(*) 8.2 Ends policy and how it relates to the strategic planning process	Approval	Fazal Khan, Registrar Karen Fryday-Field
1:25 - 1:35 10 minutes	9.0 Governance Process Policies 9.1 Council Decision Making Policy (GP 4-35) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:35-1:40 5 minutes	9.2 Council and Committees Principles (GP 4-25) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:40 -1:50 10 minutes	9.3 Council Annual Strategic Agenda/ Workplan (GP 4-40) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:50- 2:00 10 minutes	10.0 Operational Boundaries Policies 10.1 Relationship with the Public and Beneficiaries (OB 2-35) (*) 10.2 Member Relations Policy (OB 2-40) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
2:00 -2:15 15 minutes	Break		
2:15 – 2:25 10 minutes	11.0 Reports 11.1 Registrars report (*)	Information	Fazal Khan, Registrar
2:25- 2:40 15 minutes	11.2 NACOR report (*)	Information	Fazal Khan, Registrar
2:40- 2:55 15 minutes	11.3 Committee Reports (*)	Motion to accept committee reports	Independent Meeting Chair
2:55 – 3:00 5 minutes	11.4 Examinations Report	Information	Peggy Dreyer
	12.0 Adjournment	Motion to Adjourn	Independent Chair