

BRIEFING NOTE

TO: Board of Directors

FROM: Amy Stein, Deputy Registrar

DATE: March 4, 2024

SUBJECT: Update on the Board's 2023 Action Plan

☐ For Decision

☒ For Information

☐ Monitoring Report

Purpose:

To provide an update on the status of the board's 2023 Action Plan.

Background:

In December 2022, board members participated in a comprehensive evaluation of the board's overall effectiveness. The 2022 evaluation included both a self-evaluation and an external third party evaluation.

The board then met in March 2023 to review the results of the evaluation and develop an action plan.

For Consideration:

An update on the status of the 2023 action plan is attached. The action plan includes items carried forward from the previous action plan.

Action:

This update is for information and discussion only.

**COO Board Effectiveness Evaluation:
2023 Action Plan**

In December 2023, all board members participated in a comprehensive self-evaluation of the board's overall effectiveness. The board then met in March 2023 to review the results of the evaluation and develop an action plan. Also included in the action plan are any items deferred from any previous Action Plans. The following is a summary of the action items identified by the board for 2023 and the status of each item.

Action		Status	Progress (at March 2024)
1.	Consider whether governance reforms are necessary with respect to the role and composition of the Finance Committee <i>(Carried forward from 2021 Action Plan)</i> .	In progress	In 2022 the board prioritized exploring a reduction in overlap between the board and committees. In 2023 and 2024 the board has been focusing on election reform. Proposals on changes to the Finance Committee, may be explored in 2024.
2.	Explore additional training and mentorship for new board members <i>(Carried forward from 2022 Action Plan)</i> .	Complete	Parameters for a board/committee mentorship program was discussed with the board in 2023 and is being implemented for 2024.
3.	Explore sunseting electoral districts <i>(Carried forward from 2022 Action Plan)</i> .	In progress	The Governance Committee began exploring election reforms in 2023 and will be bringing forward proposals to the board once sufficient information has been gathered and analyzed.
4.	Explore sunseting one professional board seat <i>(Carried forward from 2022 Action Plan)</i> .	In progress	The Governance Committee began exploring election reforms in 2023 and will be bringing forward proposals to the board once sufficient information has been gathered and analyzed.
5.	Engage in additional training on meeting facilitation and/or appreciative inquiry	Complete	New committee chairs and vice-chairs attended facilitation training in 2023.
6.	Update briefing notes to include a section on risk management considerations	In progress	Updated briefing notes are expected to be introduced in Spring 2024.
7.	Explore options for being more transparent about the self-evaluation process and results	In progress	This will be explored at the Board's upcoming action planning workshop in March 2024.