

MEMO

TO: Council

FROM: Fazal Khan, Registrar

DATE: January 29, 2018

SUBJECT: 1.2 Attendance of Jacalyn Cop-Rasmussen at the Council Meeting via Webinar

Issue:

Jacalyn Cop-Rasmussen has requested to attend the Council Meeting scheduled for January 29, 2018 via webinar and to participate in the Executive Committee elections electronically.

Background:

Attendance at Council Meetings by Electronic Means

Under Article 8.13 of the COO by-laws, Council may consent to the attendance of any Council member by electronic means that permits the member to hear or otherwise communicate simultaneously and instantaneously.

Electronic Voting

Executive Committee elections are carried out by secret ballot. The COO by-laws do not expressly set out a procedure for ballots to be cast via electronic means. Under the by-laws, the Chair has the direction to make a ruling on how to proceed where the by-laws are silent on a particular matter.

The Executive Committee elections are being chaired by a neutral party, Mr. Malcolm Vaz of Sevitt & Associates. It is therefore an option for Council to consent to Ms. Cop-Rasmussen casting her ballot by sending an email to Mr. Vaz indicating her vote for each elected position. The email would be visible only to Mr. Vaz, and would not be made available to any Council member or College staff member.

For Consideration:

1. Does the Council consent to Ms. Cop-Rasmussen attending the Council meeting via webinar?
2. Does the Council consent to Ms. Cop-Rasmussen casting her ballots in the Executive Committee elections by email to the neutral election chair, Mr. Vaz?