

Report

TO: Council

FROM: Fazal Khan, Registrar

DATE: October 2, 2017

SUBJECT: Registrar's Report

Highlights:

- Staffing update
- Data Base
- Relocation
- Cooperation and Collaboration Group
- External Relations-AOE, OOA, National Meetings
- Elections

Staffing Update:

Registration Committee/QA Committee- Laura Briard took the reins from Melanie who is on maternity leave as of early July. Laura joins us with regulatory experience and has been doing a fantastic job so far.

Registration Committee - We welcomed Katya Shtrachman in early September to fill in for Keisha while she is on maternity leave. Katya comes with regulatory experience from the RCDSO and is a welcomed addition to our team.

ICR Coordinator - We have a new position at the College supporting the ICR department. Chevonne Cordle joins us in as Coordinator Professional Conduct to support the department as the workload has been increased dramatically since the QA committee started referring non-complaint members regarding professional portfolios.

Executive Assistant - We have Farrah Kamani joining us in the position of Executive Assistant. Farrah has been instrumental in organizing the office move amongst other projects.

Legal Counsel - Amy Stein is on board to relieve Michelle Kushnir who is off on maternity leave. Amy comes with significant experience including dealing with HPARB and has acclimated to her new role comfortably.

Database:

We had a soft launch of our new database in June and we are launching the new renewal portal for opticians at the end of October. A considerable amount of staff and consulting time has gone into this project and we are hoping for a successful renewal season. The project is trending slightly over budget with the addition of new reporting requirements coming out of Bill 87.

A second phase of development will take place in 2018 with further updates to the public register to reflect Bill 87 requirements as well as advanced features for the ICR and QA departments.

Relocation:

Through the efforts of our project management team at Britican and all our vendors our move in date of September 15, 2017 was met. There will be some loose ends to be resolved post move in including a remodeling of the restrooms. While final figures are being compiled, the project appears to be tracking on or under budget.

Cooperation and Collaboration Working Group:

On August 22nd, a group of 9 Colleges with membership numbers under 3000 members met to discuss administrative challenges that they faced as a smaller College. Concepts such as shared resources, shared resources and preferred vendors were discussed. The group is scheduled to meet in September to continue the exploration of areas to collaborate.

External Relations:

Sept 24th - OOA Symposium in Ottawa
Oct 15th - OOA Symposium in Toronto
Oct 22nd - AOE CE Show
Oct 28-29th - NACOR Exams
Nov 2-4th - National Meetings

The College will be attending both the AOE and OOA education seminars and trade show and anticipate 600-700 members in attendance at each event. Questions about the Quality Assurance Program continue to be the predominant theme at each show.

These events continue to be an excellent venue for the College to interface with the membership.

Elections:

Districts 1 Southern (Ed Viveiros), District 5 Toronto (Jeff Fernandes), District 8 Central (Neda Mohammadzadeh) are all up for election this fall. Call for nominations closed Thursday September 14, 2017.

The College saw two acclamations, Mr. Ed Vivieros in District 1 and Ms. Neda Mohammadzadeh in District 8. Congratulations to both returning council members.

An election will be held in District 5 on Friday November 17, 2017. We have three candidates running, Ms. Dorina Reiz, Mr. Mohammad Hussain and Ms. Natalie Dalcourt. We wish them well.

Respectfully submitted by:

Fazal Khan, RO
Registrar