

## BOARD OF DIRECTORS MEETING AGENDA

Monday May 11, 2020

ZOOM Meeting

9:00 am to 11:50 am

Attendees: Mr. Bryan Todd, RO, President, Elected Member  
Mr. Stephen Kinsella, Vice President, Public Member  
Ms. Diana Bristow, Public Member  
Ms. Jacalyn Cop-Rasmussen, Public Member  
Mr. Omar Farouk, Public Member  
Ms. Amber Fournier, RO, Elected Member  
Ms. Ingrid Koenig, RO, Elected Member  
Mr. Samir Modhera, RO, Elected Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Ms. Dorina Reiz, RO, Elected Member  
Mr. Mike Smart, RO, Elected Member  
Mr. Edward Viveiros RO, Elected Member  
Mr. Jack Zwicker, Public Member

Administration: Mr. Fazal Khan RO, Registrar  
Ms. Melanie Woodbeck, Deputy Registrar  
Ms. Amy Stein, General Counsel  
Ms. Carolyn Robertson, Manager, Communications and Executive Office  
Ms. Sarah Butson, Meeting Facilitator

Guests: Mr. Malcom Vaz, Grewal Guyatt LLP

### Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:00 – 9:02 2 minutes	<b>1.0 Introduction</b> 1.1 Introductions and Announcements 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Bryan Todd, Chair
9:02 – 9:05 3 minutes	<b>2.0 Minutes</b> 2.1 February 25 and 26, 2020 (*)	Motion to approve the minutes	Bryan Todd, Chair
9:05 – 9:15 10 minutes	<b>3.0 COVID-19 Update</b>	For information	Fazal Khan, Registrar and CEO
9:15 – 9:45 30 minutes	<b>4.0 2020 Financial Reports</b> 4.1 Year-to-date Financial Variance Report (*) 4.2 Draft 2019 Financial Audit Presentation by Grewal Guyatt LLP (*)	Motion	Melanie Woodbeck, Deputy Registrar
9:45 – 9:55 10 minutes	<b>5.0 Monitoring Reports</b> 5.1 Financial Condition (*)	Monitoring	Fazal Khan, Registrar and CEO

Time	Item	Deliverable	Owner
9:55–10:25 30 minutes	<b>6.0 COVID-19 Accommodation: Registration Fee Adjustment (*)</b>	Motion	Bryan Todd, Chair
10:25–10:30 5 minutes	<b>7.0 Annual Report (*)</b>	Motion	Bryan Todd, Chair
10:30-10:45 15 minutes	<b>Break</b>		
10:45–10:55 10 minutes	<b>8.0 Accreditation Policy (*)</b>	Motion	Derick Summers, Chair, Quality Assurance
10:55–11:15 20 minutes	<b>9.0 Registration</b> 9.1 Life Member Applicant 9.2 Vulnerable Sector Checks	Motion	Derick Summers, Chair, Registration
11:15–11:35 20 minutes	<b>10.0 Governance Policy Changes</b> 10.1 Board Meetings Policy (4-22)	Motion	Stephen Kinsella, Acting Chair, Governance
11:35–11:40 5 minutes	<b>11.00 Review of Annual Board Workplan</b>	Motion	Melanie Woodbeck, Deputy Registrar
11:40–11:50 10 minutes	<b>12.00 Additional Meeting Days</b> 12.1 Training day 12.2 Summer Board meeting date	Motion	Fazal Khan, Registrar and CEO
11:50–12:00 10 minutes	<b>13.00 Reports</b> 13.1 Registrar’s Report (*) 13.2 Examinations Report (*) 13.3 National Meetings Report (*) 13.4 Committee Reports (*) 13.5 Communications Reports (*)	Motion	Bryan Todd, Chair
11:50	<b>14.0 Adjournment</b>	Motion	Meeting Facilitator

*Discipline Chair Election and ICRC Chair Election to follow*