

**BOARD OF DIRECTORS MEETING AGENDA**  
**Monday July 27, 2020**  
**ZOOM Meeting**  
**9:00 am to 12:45 pm**

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Attendees: Mr. Bryan Todd, RO, Chair, Elected Member  
Mr. Stephen Kinsella, Vice Chair, Public Member  
Ms. Diana Bristow, Public Member  
Ms. Jacalyn Cop-Rasmussen, Public Member  
Mr. Omar Farouk, Public Member  
Ms. Amber Fournier, RO, Elected Member  
Ms. Peggy Judge, Public Member  
Ms. Ingrid Koenig, RO, Elected Member  
Mr. Samir Modhera, RO, Elected Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Ms. Dorina Reiz, RO, Elected Member  
Mr. Mike Smart, RO, Elected Member  
Mr. Edward Viveiros, RO, Elected Member  
Mr. Henry Wiersema, Public Member  
Mr. Jack Zwicker, Public Member

Administration: Mr. Fazal Khan RO, Registrar  
Ms. Melanie Woodbeck, Deputy Registrar  
Ms. Amy Stein, General Counsel  
Ms. Carolyn Robertson, Manager, Communications and Executive Office  
Ms. Sarah Butson, Meeting Facilitator

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:00 – 9:02 2 minutes	<b>1.0 Introduction</b> 1.1 Introductions and Announcements 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Bryan Todd, Chair
9:02 – 9:05 3 minutes	<b>2.0 Minutes</b> 2.1 May 11, 2020 (*)	Motion to approve the minutes	Bryan Todd, Chair
9:05 – 9:10 5 minutes	<b>3.0 COVID-19 Update</b>	For information	Fazal Khan, Registrar and CEO
9:10 – 9:15 5 minutes	<b>4.0 2020 Financial Reports</b> 4.1 Year-to-date Financial Variance Report (*)	Motion	Melanie Woodbeck, Deputy Registrar
9:15 – 9:30 15 minutes	<b>5.0 COVID-19 Accommodation: Registration Fee Adjustment Stakeholder Feedback</b>	Motion	Bryan Todd, Chair & Fazal Khan, Registrar, CEO

Time	Item	Deliverable	Owner
9:30–9:40 10 minutes	<b>6.0 Accreditation Policy (*)</b>	Motion	Derick Summers, Chair, Quality Assurance
9:40 – 10:00 20 minutes	<b>7.0 College Values</b>	Motion	Fazal Khan, Registrar
10:00–10:10 10 minutes	<b>8.0 Registration By-Law Changes</b> 8.1 Amendments to Student/Intern Supervision Policy and Contact Lens Mentor Policy (*)	Motion	Derick Summers, Chair, Registration
10:10 – 10:20 10 minutes	<b>9.0 Review of Annual Board Workplan</b> 9.1 Review of Annual Board Strategic Workplan 9.2 Status of 2020 Board Self-Evaluation Workplan	Motion	Melanie Woodbeck, Deputy Registrar
10:20– 10:30 10 minutes	<b>Break</b>		
10:30–10:35 5 minutes	<b>10.0 Public Appointee Committee Recommendation</b>	Motion	Fazal Khan, Registrar and CEO
10:35–10:45 10 minutes	<b>11.00 Reports</b> 11.1 Registrar’s Report (*) 11.2 Examinations Report (*) 11.3 Committee Reports (*) 11.4 Communications Reports (*) 11.5 Annual Report	Motion	Bryan Todd, Chair
10:45–11:55 70 minutes	<b>12.0 Governance Policy Changes</b> 12.1 4-08 Executive Committee Mandate and Terms of Reference (*) 12.2 4-09 Governance Committee Mandate and Terms of Reference (*) 12.3 4-06 Appointed Member Policy Amendment (*) 12.4 Expressions of Interest and Eligibility Criteria (*) 12.5 Review of Committee Self-Evaluations (*) 12.6 4-18 Pre-Election Training Module Policy (*) 12.7 3-09 Registrar, CEO Engagement and Compensation Policy (*)	Motion  12.3 and 12.5 For Information Only	Stephen Kinsella, Chair, Governance
11:55–12:45 50 minutes	<b>13.0 Closed Session</b>	Motion	Bryan Todd, Chair
12:45	<b>14.0 Adjournment</b>	Motion	Meeting Facilitator