

BOARD OF DIRECTORS MEETING HIGHLIGHTS July 27, 2020

COVID 19 Update

The Registrar shared a brief update with the Board. Highlights included:

- Regular updates are being made to the Return to Practice Guidelines as new information becomes available.
- The Directory of Urgent Care Providers is removed from the Public Register upon dispensaries being permitted to open
- The scheduling of the fall national examinations is pending.

COVID 19 Accommodation: Registration Fee Adjustment Stakeholder Feedback

Having considered the feedback received from Opticians, the Board approved a by-law amendment reducing the 2021 renewal fee for registrants by \$250. The reduction is intended to assist opticians in meeting their regulatory obligations for the coming year without placing an undue burden on ROs or by extension, their patients.

Amendments to Student/Intern Supervision Policy and Contact Lens Mentor Policy

The Board approved changes to the Student and Intern Supervision and the Contact Lens Mentor policies, which now include expanded eligibility criteria to become a student/intern mentor:

- For Contact Lens Mentors, Registered Opticians who met the contact lens fit requirements, even if the fits were obtained in fewer than three years
- For Eyeglass and Contact Lens Mentors, Registered Opticians who meet the practice experience requirement of three years, even if the experience was obtained in another Canadian jurisdiction
- Registered Opticians who are full-time instructors from accredited opticianry programs are eligible for temporary Mentor status until December 31, 2020 only.

College Values

As part of its annual self-evaluation, the board set a goal of reviewing its organizational values in 2021 to ensure that they continue to be reflective of the organization's beliefs and behaviours. The Board discussed the addition of some new terms which reflect its commitment to diversity, equity and inclusion. The terms were referred to the Patient Relations Committee to define.

Pre-election Module Training Module

The Board has approved a by-law amendment and a policy, which requires that candidates interested in running for election complete a training module to be eligible for a position.

The pre-election training module provides an overview of the legislation that governs health regulatory colleges in Ontario. By completing this module, registrants will gain an understanding of the COO's purpose and the role of the board and committees. The training will ensure candidates possess the knowledge necessary to carry out their fiduciary role as a Director if and when they are elected.

Accreditation Policy

The Board of Directors approved updates to the Accreditation Policy for Continuing Education providers which comes into effect September 1, 2020.

The amended policy includes the following additional criteria for the accreditation of course content:

- Providers must identify the NACOR Competencies covered by the activity.
- Providers must demonstrate that presenters have relied upon objective, neutral and reliable sources to support the course content.
- Content must have as its primary purpose, the advancement of professional competency, and scientific knowledge in the practice of opticianry and must not primarily be to endorse a specific product or brand.

Governance Manual

The Board continues to work on the Governance manual and approved the following policies:

- 4-08 Executive Committee Mandate and Terms of Reference
- 4-09 Governance Committee Mandate and Terms of Reference
- 4-06 Appointed Member Policy Amendment
- 3-09 Registrar, CEO Engagement and Compensation Policy

Financial Reports

The Board reviewed the following financial variance report.

Review of Annual Board Workplan

The Board reviewed and approved the Annual Workplan.

Status of 2020 Board Self-Evaluation Workplan

The Board was asked to consider the progress made to date on the goals they set for 2020 and provided feedback.