

**BOARD MEETING AGENDA**  
**Monday, December 6, 2021**  
**COO Boardroom**  
**10:25 am to 4:00 pm**

Attendees: Mr. Bryan Todd, RO, Chair, Elected Member  
Mr. Stephen Kinsella, Vice-Chair, Public Member  
Mr. Murray Angus, Public Member  
Ms. Diana Bristow, Public Member  
Mr. Omar Farouk, Public Member  
Ms. Amber Fournier, RO, Elected Member  
Ms. Peggy Judge, Public Member  
Ms. Ingrid Koenig, RO, Elected Member  
Mr. Samir Modhera, RO, Elected Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Ms. Dorina Reiz, RO, Elected Member  
Mr. Mike Smart, RO, Elected Member  
Mr. Henry Wiersema, Public Member

Regrets: Ms. Elsa Lee, RO, Elected Member

Administration: Mr. Fazal Khan RO, Registrar and CEO  
Ms. Amy Stein, Acting Deputy Registrar and General Counsel  
Ms. Carolyn Robertson, Manager, Communications and Executive Office  
Ms. Fizza Asad, Human Resources and Accounting Specialist

Guests: Ms. Sarah Butson, Meeting Facilitator

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
10:25 – 10:27 2 minutes	<b>1.0 Introduction</b>	Motion to adopt the agenda	Bryan Todd, Chair
10:27 – 10:30 3 minutes	<b>2.0 Minutes</b> 2.1 October 4, 2021 (*)	Motion to approve the minutes	Bryan Todd, Chair
10:30 – 10:35 5 minutes	<b>3.0 Approval of the Appointed Members</b>	Motion	Bryan Todd, Chair
10:35 – 11:00 25 minutes	<b>4.0 Financial Reports</b> 4.1 Year-to-date Financial Variance Report (*) 4.2 2022 Draft Budget (*) 4.3 Appointment of the Auditor (*)	Motion	Fizza Asad, Human Resources and Accounting Specialist

Time	Item	Deliverable	Owner
11:00 –11:15 15 minutes	<b>Break</b>		
11:15–12:00 45 minutes	<b>5.0 Executive Elections</b> <i>(*) – Executive Committee Elections Procedure and Expressions of Interest</i> 4.1 Review Election Procedure 4.2 Election of Chair 4.3 Election of Vice-Chair 4.4 Election of Three Remaining Executive Members 4.5 Appointment of the 2022 Executive Committee	Motion	Bryan Todd, Chair
12:00- 1:15 75 minutes	<b>Lunch</b>		
1:15–1:25 10 minutes	<b>6.0 Appointment of the Registrar’s Review Subcommittee (*)</b>	Motion	Bryan Todd, Chair
1:25–1:35 10 minutes	<b>7.0 Election of the NEC Representative (*)</b>	Motion	Bryan Todd, Chair
1:35 -1:50 15 minutes	<b>8.0 Approval of the Committee Slate (*)</b>	Motion	Bryan Todd, Chair
1:50–2:05 15 minutes	<b>9.0 Governance Reform</b> 9.1 Conflict of Interest Questionnaire (*)	Motion	Gord White, Chair of Governance
2:05–2:20 15 minutes	<b>10.0 Policy Review</b> 10.1 Relationship with the Public and Beneficiaries Policy (*) 10.2 Registrant Relations Policy (*) 10.3 Board and Committee Principles Policy (*)	Motion	Gord White, Chair of Governance
2:20 - 2:35 15 minutes	<b>Break</b>		
2:35–2:40 5 minutes	<b>11.0 Monitoring Report Template Development</b> 11.1 Delegation to the Registrar, CEO Policy (*)	Motion	Gord White, Chair of Governance
2:40-2:55 15 minutes	<b>12.0 Monitoring Report</b> 12.1 Reserves Policy Report (*) 12.2 Investment Policy Report (*)	Monitoring	Fazal Khan, Registrar and CEO

<b>Time</b>	<b>Item</b>	<b>Deliverable</b>	<b>Owner</b>
2:55-3:05 10 minutes	<b>13.0 Monitoring Report</b> 13.1 Board Policy Development Policy Monitoring Report	Monitoring	Bryan Todd, Chair
3:05 – 3:15 10 minutes	<b>14.0 DEI Strategic plan</b>	Motion	Amy Stein, Deputy Registrar
3:15 –3:25 10 minutes	<b>15.0 COVID-19 Policy Addenda</b>	Motion	Derick Summers, Chair of Registration
3:25 –3:30 5 minutes	<b>16.0 2022 Board Meeting Dates (*)</b>	Motion	Bryan Todd, Chair
3:30–3:35 5 minutes	<b>17.0 2021 Board Self Evaluations (*)</b>	Information and Discussion	Bryan Todd, Chair
3:35–3:40 5 minutes	<b>18.0 2021 Review of Strategic Work Plan (*)</b>	Motion	Amy Stein, Deputy Registrar
3:40–3:45 5 minutes	<b>19.0 Strategic Work Plan 2022 (*)</b>	Motion	Amy Stein, Deputy Registrar
3:45–4:00 15 minutes	<b>20.0 Reports</b> 20.1 Registrar’s Report (*) FK 20.2 NACOR Report (*) FK 20.3 Examinations Report (*) 20.4 Committee Reports (*) 20.5 Communications Reports (*)	Motion	Bryan Todd, Chair
4:00	<b>21.0 Adjournment</b>	Motion	Bryan Todd, Chair