

**BOARD MEETING AGENDA**  
**Monday, May 17, 2021**  
**COO Boardroom**  
**9:30 am to 2:00 pm**

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Attendees: Mr. Bryan Todd, RO, Chair, Elected Member  
Mr. Stephen Kinsella, Vice-Chair, Public Member  
Mr. Murray Angus, Public Member  
Ms. Diana Bristow, Public Member  
Mr. Omar Farouk, Public Member  
Ms. Peggy Judge, Public Member  
Ms. Ingrid Koenig, RO, Elected Member  
Ms. Elsa Lee, RO, Elected Member  
Mr. Samir Modhera, RO, Elected Member  
Ms. Neda Mohammadzadeh RO, Elected Member  
Ms. Dorina Reiz, RO, Elected Member  
Mr. Mike Smart, RO, Elected Member  
Mr. Henry Wiersema, Public Member

Regrets: Ms. Amber Fournier, RO, Elected Member

Administration: Mr. Fazal Khan RO, Registrar and CEO  
Ms. Amy Stein, Acting Deputy Registrar and General Counsel  
Ms. Carolyn Robertson, Manager, Communications and Executive Office  
Ms. Fizza Asad, Human Resources and Accounting Specialist  
Ms. Sarah Butson, Meeting Facilitator

Guests: Mr. George Couchie, Redtail Hawk Training and Consulting  
Mr. Adam Guyatt, Grewal Guyatt LLP  
Mr. Malcom Vaz, Grewal Guyatt LLP

**Overall Meeting**

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 – 9:35 5 minutes	<b>1.0 Introduction</b> 1.1 Introductions, Announcements and Land Acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Bryan Todd, Chair
9:35 – 10:00 25 minutes	<b>2.0 Cultural Safety and Humility Training</b> 2.1 Presentation by George Couchie	Board Training	George Couchie, Redtail Hawk Training and Consulting
10:00 – 10:05 5 minutes	<b>3.0 Minutes</b> 3.1 February 22, 2021 (*)	Motion to approve the minutes	Bryan Todd, Chair

Time	Item	Deliverable	Owner
10:05 –10:20 15 minutes	<b>4.0 Financial Reports</b> 4.1 Year-to-date Financial Variance Report (*)	Motion	Fizza Asad, Human Resources and Accounting Specialist
10:20 –10:55 35 minutes	<b>5.0 2020 Audit Report</b>	Motion	Adam Guyatt and Malcom Vaz, Grewal Guyatt LLP
10:55 –11:10 15 minutes	<b>Break</b>		
11:10–11:25 15 minutes	<b>6.0 Reassess Strategic Work Plan for 2021 (*)</b>	Motion	Amy Stein, Acting Deputy Registrar
11:25–11:45 25 minutes	<b>7.0 Monitoring Reports</b> 7.1 Financial Condition Policy Monitoring Report (*) 7.2 Vendor Relations Policy Monitoring Report (*) 7.3 Relationship with Public and Beneficiaries Policy Monitoring Report (*)	Monitoring	Fazal Khan, Registrar and CEO
11:50-12:00 10 minutes	<b>8.0 Board Policy Monitoring</b> 8.1 Board Annual Strategic Agenda/Workplan Policy Monitoring Report 4-21	Monitoring	Ingrid Koenig, RO, Elected Board Member
12:00 –1:00 60 minutes	<b>Lunch</b>		
1:00–1:30 30 minutes	<b>9.0 Governance Policy Changes</b>  9.1 Quarterly Board Policy Review a) Reserves Policy b) Human Resources and Relations Policy c) Board Terms of Reference Policy  9.2 Board Policy Monitoring Templates a. Role of the Board Officers Policy b. Board Policy Development Policy	Motion	Diana Bristow, Chair of Governance
1:30 -2:00 30 minutes	<b>10.0 Proposed By-Laws Amendments</b> 10.1 By-Law Registration Fees 10.2 Changes to the Public Register	Motion	Bryan Todd, Chair of Executive Committee

Time	Item	Deliverable	Owner
2:00	<b>11.0 Recess to the following day</b>	Motion	Bryan Todd, Chair

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Mr. Stephen Kinsella, Vice-Chair, Public Member  
Ms. Diana Bristow, Public Member  
Mr. Omar Farouk, Public Member  
Ms. Peggy Judge, Public Member  
Ms. Ingrid Koenig, RO, Elected Member  
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Administration: Mr. Fazal Khan RO, Registrar and CEO  
Ms. Amy Stein, Acting Deputy Registrar and General Counsel  
Ms. Carolyn Robertson, Manager, Communications and Executive Office  
Ms. Fizza Asad, Human Resources and Accounting Specialist  
Ms. Sarah Butson, Meeting Facilitator

Guests: Ms. Sandi Verrecchia, Governance Consultant

Overall Meeting

Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 – 9:35 5 minutes	<b>13.0 Introduction</b> 13.1 Introductions, Announcements and Land Acknowledgement	Introduction	Bryan Todd, Chair
9:35-9:40 5 minutes	<b>14.0 Life Member Designation (*)</b>	Information and Discussion	Anna Jeremian, Manager, Registration / Amy Stein, Acting Deputy Registrar
9:40 – 9:45 5 minutes	<b>15.0 Report on Committee Evaluation Results and Action Plans</b>	For Information	Diana Bristow, Chair of Governance

Time	Item	Deliverable	Owner
9:45 – 10:30 45 minutes	<b>16.0 Governance Presentation</b>	For Information and Discussion	Sandi Verrecchia, Governance Consultant
10:30 – 10:45 15 minutes	<b>Break</b>		
10:45 – 11:05 20 minutes	<b>17.0 Competencies for Elected Board Members and Committee Members</b>	Motion	Diana Bristow, Chair, Governance
11:05-11:10 5 minutes	<b>18.0 By-Law on Election/Appointment Eligibility (*)</b>	Motion	Amy Stein, Acting Deputy Registrar
11:10 – 11:25 15 minutes	<b>19.0 Pre-Election Training Module (*)</b>	Motion	Amy Stein, Acting Deputy Registrar
11:25-11:40 15 minutes	<b>20.0 Spousal Exemption Regulation</b>	Motion	Jay Bhatt, Chair of Patient Relations
11:40-11:50 10 minutes	<b>21.0 Honoraria Policy Update</b>	Motion	Bryan Todd, Chair
11:50–12:00 10 minutes	<b>22.0 Reports</b> 22.1 Registrar’s Report (*) 22.2 Examinations Report (*) 22.3 Committee Reports (*) 22.4 Communications Reports (*)	Motion	Bryan Todd, Chair
12:00	<b>23.0 Adjournment</b>	Motion	Bryan Todd, Chair