

Jurisprudence Tool Instructions

Thank you for your efforts in completing the Jurisprudence Tool. The following instructions will assist you in completing the Professional Boundaries and Sexual Abuse Prevention test, which is a Quality Assurance requirement, as well as additional modules that are optional education resources.

Please feel welcome to contact the College for assistance, or if you have any feedback to share. We can be reached by email qa@collegeofopticians.ca or by phone at 416-368-3616 ext. 204 (or Toll-Free 1-800-990-9793).

Let's get started!

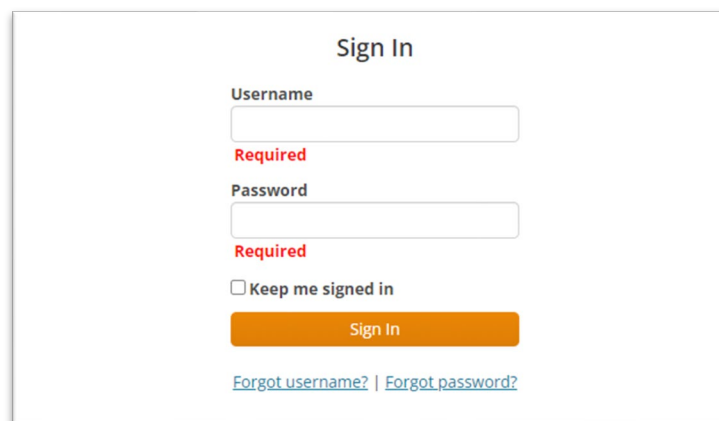
Prior to attempting a Jurisprudence test, please ensure to read the Jurisprudence Handbook. The Handbook serves as a basis for all test questions, so it is important to review the Handbook before attempting any test.

Accessing the Jurisprudence Tool

There are 2 ways to access the Jurisprudence Tool and test. Directly from the [registrant portal](#) and from the College website [here](#). These instructions will describe both ways to access the Jurisprudence Tool.

I. Registrant Portal

1. Log into the registrant portal with your username (which is your registration number) and password



The image shows a 'Sign In' form with the following elements:

- Title: Sign In
- Username field: A text input box with the label 'Username' above it. Below the box is the word 'Required' in red.
- Password field: A text input box with the label 'Password' above it. Below the box is the word 'Required' in red.
- Keep me signed in: A checkbox with the label 'Keep me signed in' to its left.
- Sign In button: An orange button with the text 'Sign In' in white.
- Links: Two blue links at the bottom: '[Forgot username?](#)' and '[Forgot password?](#)'.

2. Once you've logged into the registrant portal, go to the "Quality Assurance" section
3. Under your "Professional Portfolio" click "Jurisprudence" and then click "Go to COO Jurisprudence Tool."

Professional Portfolio

To assist Registered Opticians (RO's) in meeting their legislative obligations under the *Regulated Health Professionals Act, 1991*, the Quality Assurance (QA) Committee has developed a [QA program](#) that requires registrants to engage in self-assessment and professional development each year. Maintaining a professional portfolio is a mandatory requirement of QA Competency Enhancement. The Professional Portfolio is designed to support registrants in consciously engaging in continuing education and professional development.

Each section (tab) of the Professional Portfolio must be completed on an annual basis.
**Jurisprudence Chapter One: Professional Boundaries and Sexual Abuse Prevention must be successfully completed within 12 months of registration and then once every three years.*
****Your test session will time out after 2 hours. When you begin your test, you will see a timer in the lower right corner. Please be sure to complete your test within this time frame as your work will not be saved and, you will have to begin the test again.**

Competency Self-Assessment	Accredited Hours	Non-Accredited/Self-Directed Hours	Jurisprudence
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Jurisprudence

You are required to successfully complete *Jurisprudence Chapter One: Professional Boundaries and Sexual Abuse Prevention* within 12 months of initial registration and then once every 3 years.

Optional Jurisprudence Chapters are available and can be completed once every 3 years.

Please ensure you read the handbook thoroughly before attempting any test.

All Jurisprudence Chapters are accredited Professional Growth (PG) activities. Upon successful completion, you will be able to download a completion certificate and report the activity in the Accredited Hours tab.

[Go to COO Jurisprudence Tool](#) [Go to COO Jurisprudence Handbook](#)

II. College Website

1. To access the Jurisprudence Tool from the College website, click "Registrants."

The screenshot shows the top navigation bar of the College of Opticians of Ontario website. The logo is on the left. The navigation menu includes: En Français, Forms, Policies, News, Blog, Contact, Virtual Boardroom, Registrant Portal, and social media icons. Below the menu are buttons for Public, Applicants, Find an Optician, and Make a Complaint. The 'Registrants' button is highlighted with a red box and a red arrow points to it. A large banner below the navigation features the text 'FOR INFORMATION ABOUT THE QUALITY ASSURANCE PROGRAM?' and 'CLICK HERE, FOR INFORMATION >>'. A red COVID-19 Updates banner is also visible on the right side of the banner.

2. Click “Jurisprudence.”

College of Opticians of Ontario

Public v Registrants v Applicants v Find an Optician Make a Complaint

Logout [Twitter] [Instagram] [Facebook]

- Students**
 - Renewals
 - Reinstatement
- Interns**
 - Renewals
 - Reinstatement
 - Entry To Practice Competencies
- Practice Advice**
 - Incorporation For Health Professionals
 - Refraction
 - Professional Practice Resources
 - Professional Practice FAQ
- Registered Opticians**
 - Renewals
 - Reinstatement
 - Quality Assurance Program
 - Continuing Education Resources
 - Jurisprudence**
 - Continuing Education Providers
 - Contact Lens Mentor
 - Optician Renewal FAQ
- College Fees**
- Professional Obligations**
 - By-Laws, Standards And Guidelines
 - Legislation
 - Policies
 - Proposed Regulatory Amendments
 - Reporting Obligations
 - Sexual Abuse Prevention
 - Fitness To Practice
 - Complaints And Reports
 - Patient Personal Health Information
- Get Involved**
 - Board Elections
 - Election Competencies
 - Appointed-Members
 - Examiners
 - Peer Assessor

3. Click “Go to COO Jurisprudence Tool”

College of Opticians of Ontario

En Français | Forms | Policies | News | Blog | Contact | Virtual Boardroom | Registrant Portal [Twitter] [Instagram] [Facebook]

Public v Registrants v Applicants v Find an Optician Make a Complaint

Registrants Section

COVID-19 Updates

The Jurisprudence Tool

Go to COO Jurisprudence Tool

The Jurisprudence Tool has been developed by the College as an educational resource for Registered Opticians. The purpose of the Jurisprudence Tool is to help registrants acquire knowledge about the laws, standards, and guidelines that affect Opticianry in Ontario.

- Chapter 1: Professional Boundaries and Sexual Abuse Prevention is mandatory.** All registered opticians complete must complete this within 12 months of registration and then once every three years.
- Chapter 2: Record keeping, Confidentiality, and Privacy is optional.**
- Chapter 3: Communications is optional.**
- Chapter 4: Introduction to the RHPA is optional.** Registered opticians in good standing seeking election to the College's Board of Directors are **required** to complete this module in order to be eligible to run.
- Chapter 5: Diversity, Equity and Inclusion is optional.**

The Jurisprudence Tool consists of a handbook and five online multiple-choice tests. Each module that registrants complete is worth 1 PG credit in the year it is completed (note the accreditation information on the Certificate of Completion).

[Jurisprudence Handbook \(Chapters 1-5\)](#) | [Jurisprudence Video \(Chapter 1\)](#)

Chapter 1: Professional Boundaries and Sexual Abuse Prevention

The purpose of this module is to assist registrants in understanding the concepts of professional boundaries and their importance. The module helps registrants avoid crossing professional boundaries, including those related to sexual abuse, and to recognize how the College addresses them.

Mandatory

Newly Registered Opticians must complete the Professional Boundaries and Sexual Prevention within 12 months of registration with the College of Opticians of Ontario.

Current Registered Opticians must complete Professional Boundaries and Sexual Abuse Prevention once every three years.

This module must be completed once every 3 years and can be used as a Professional Growth activity (#3782) the year in which it is completed. Once completed, you can download a completion certificate. To use as a professional growth hour, record the activity in the Quality Assurance Section of your Registrant Portal.

- Log in with your username (which is your registration number) and password.

Sign In

Username

Required

Password

Required

Keep me signed in

Sign In

[Forgot username?](#) | [Forgot password?](#)

Jurisprudence Tool: Taking the Test

Feel free to refer to the Jurisprudence Handbook while you complete a test. The Handbook is available on the College’s website [here](#).

Note: the “Professional Boundaries and Sexual Abuse Prevention Test” is mandatory for all Registered Opticians to complete once every three years. There are additional modules, that are optional educational resources.

Jurisprudence Resources

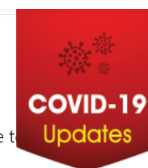
Jurisprudence Handbook (chapters 1-4)

Jurisprudence Video (chapter 5)

Manuel de jurisprudence (chapitre 1)

Tests Dashboard

Your test session will time out after 2 hours. When you begin your test, you will see a timer in the lower right corner. Please be sure to complete your test within this time frame as your work will not be saved and, you will have to begin the test again.



Test Name	Status	
Mandatory - Chapter 1 - Professional Boundaries and Sexual Abuse Prevention	Incomplete	Start Test
Obligatoire - Chapitre 1 - Limites professionnelles et de prévention des abus sexuels	Incomplet	Démarrer le test
Optional - Chapter 2 - Record Keeping, Confidentiality and Privacy	Incomplete	Start Test
Optional - Chapter 3 - Communications	Incomplete	Start Test
Optional - Chapter 4 - Introduction to the RHPA	Incomplete	Start Test

1. To take the test, click “Start Test”

Jurisprudence Handbook

Jurisprudence Resources

Jurisprudence Handbook (chapters 1-4) | Jurisprudence Video (chapter 5) | Manuel de jurisprudence (chapitre 1)

Tests Dashboard

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Optional - Chapter 2 - Record Keeping, Confidentiality and Privacy	Incomplete	Start Test
Optional - Chapter 3 - Communications	Incomplete	Start Test
Optional - Chapter 4 - Introduction to the RHPA	Incomplete	Start Test
Optional - Chapter 5 - Diversity, Equity and Inclusion	Incomplete	Start Test

Previous Attempts

You do not have any previous attempts to display at this time.

COVID-19 Updates

To take the test - Click "Start Test"

Successfully completing a Test

- a. The passing score for any Jurisprudence test is 80%. There is no limit to the number of times you can attempt a test before passing. Once you successfully complete a test, you may not reattempt it.


You can view your test completion status on the Dashboard. Once you successfully complete a test, your status will show as 'Passed'.

Previous Attempts

Test Name	Status	Date	
Mandatory – Chapter 1 - Professional Boundaries and Sexual Abuse Prevention Test	Passed	21-04-07	View Results

- b. To download a completion certificate for your Professional Portfolio, click on the “Download Certificate” button. You can choose to save the certificate to your computer or print the certificate, depending on the format in which you are maintaining your Portfolio.

Test Name	Status	
Mandatory – Chapter 1 - Professional Boundaries and Sexual Abuse Prevention Test	Complete	Download Certificate



2. Below is what the Certificate looks like.



If you are not successful on your first attempt

3. If you are not successful at a test, you will be provided with feedback on the sections of the Handbook that should be reviewed again. You can view your test score, and the questions that you did not answer correctly, by selecting the “View Results”.

Mandatory – Chapter 1 - Professional Boundaries and Sexual Abuse Prevention Test	Failed	21-04-07	View Results
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4. In the “View Results” section, you will see the questions that were not answered correctly, and the section of the Handbook where the correct answer can be found.

5. Review the Handbook again and try the test again. There is no limit to the number of times you may attempt the test.

Thank you for your participation!