

BOARD MEETING AGENDA
Monday, February 28, 2022
COO Boardroom
11:00 am to 4:15 pm

Attendees: Mr. Stephen Kinsella, Chair, Public Member
 Ms. Neda Mohammadzadeh RO, Vice-Chair, Elected Member
 Ms. Diana Bristow, Public Member
 Mr. Kevin Cloutier, RO, Elected Member
 Mr. Omar Farouk, Public Member
 Ms. Amber Fournier, RO, Elected Member
 Ms. Peggy Judge, Public Member
 Ms. Elsa Lee, RO, Elected Member
 Mr. Samir Modhera, RO, Elected Member
 Ms. Dorina Reiz, RO, Elected Member
 Mr. Mike Smart, RO, Elected Member
 Mr. Derick Summers, RO, Elected Member
 Mr. Henry Wiersema, Public Member
 Mr. Paul Wilk, Public Member

Administration: Mr. Fazal Khan RO, Registrar and CEO
 Ms. Amy Stein, Deputy Registrar and General Counsel
 Ms. Carolyn Robertson, Manager, Communications and Executive Office
 Ms. Fizza Asad, Human Resources and Accounting Specialist
 Ms. Sarah Butson, Meeting Facilitator

Overall Meeting
 Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
11:00 – 12:30 90 minutes	1.0 In Camera Session		
12:30 - 1:30	Lunch		
1:30- 4:15 165 minutes	Strategic Planning Session	Strategic Planning	

BOARD MEETING AGENDA
Tuesday, March 1, 2022
9:30 am to 3:05 pm

Attendees: Mr. Stephen Kinsella, Chair, Public Member
Ms. Neda Mohammadzadeh RO, Vice Chair, Elected Member
Ms. Diana Bristow, Public Member
Mr. Kevin Cloutier, RO, Elected Member
Mr. Omar Farouk, Public Member
Ms. Amber Fournier, RO, Elected Member
Ms. Peggy Judge, Public Member
Ms. Elsa Lee, RO, Elected Member
Mr. Samir Modhera, RO, Elected Member
Ms. Neda Mohammadzadeh RO, Elected Member
Ms. Dorina Reiz, RO, Elected Member
Mr. Mike Smart, RO, Elected Member
Mr. Derick Summers, RO, Elected Member
Mr. Henry Wiersema, Public Member
Mr. Paul Wilk, Public Member

Administration: Mr. Fazal Khan RO, Registrar
Ms. Amy Stein, Acting Deputy Registrar and General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office
Ms. Fizza Asad, Human Resources and Accounting Specialist
Ms. Sarah Butson, Meeting Facilitator

Overall Meeting
Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 – 9:45 15 minutes	Pre meeting tech check		
9:45 – 9:50 5 minutes	1.0 Introduction 1.1 Introductions and Announcements and Land acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Stephen Kinsella, Chair
9:50 – 9:55 5 minutes	2.0 Minutes 2.1 December 6, 2021 (*)	Motion to approve the minutes	Stephen Kinsella, Chair
9:55 – 10:15 20 minutes	3.0 Financial Reports and Financial Report Training 3.1 Training on Reading Variance Reports 3.2 Review of Financial Variance report	Motion	Fizza Asad, Human Resources and Accounting Specialist
10:15 – 10:20 5 minutes	4.0 College Performance Measurement Framework (*)	Information and discussion	Amy Stein, Deputy Registrar

Time	Item	Deliverable	Owner
10:20 – 11:15 55 minutes	5.0 Presentation 5.1 Governance Reform	Information and Discussion	Deanna Williams, Dundee Consulting
11:15–11:30 15 minutes	Break		
11:30 –12:00 30 minutes	6.0 Board Policy Review and Updates 6.1 – 6.2 Unity of Control Policy (*) 6.3 Vendor Relations and Procurement Management Policy (*) 6.4 Communications and Support to the Board Policy (*)	Motion	Gord White, Chair, Governance
12:00 –12:35 35 minutes	7.0 2022 Elections Process (By-Law updates) 7.1 Amendment to Appointment and Election Eligibility Criteria (*) 7.2 Enhancements to Election Process (*) 7.3 Proposed new Screening Committee (*)	Motion	Gord White, Chair, Governance
12:35 –12:45 10 minutes	8.0 Approval of the 2022 Pre-Election Training Module (*)	Motion	Stephen Kinsella, Chair
12:45 –1:45	Lunch		
1:45–2:15 30 minutes	9.0 Monitoring Reports 9.1 Strategic Outcomes Policy Report (*) 9.2 Financial Planning and Budgeting (*) 9.3 Emergency Registrar, CEO Succession (*) 9.4 General Operational Constraint (*)	Motion	Fazal Khan, Registrar and CEO
2:15– 2:30 15 minutes	10.0 Delegation to the Registrar Monitoring Report (*)	Motion	Peggy Judge, Board Member
2:30 -2:45 15 minutes	11.0 Status of the 2021 Board Self Evaluation Action Plan	Information and Discussion	Amy Stein, Deputy Registrar
2:45 - 3:05 20 minutes	12.0 Reports 12.1 Registrar’s Report (*) 12.2 Examinations Report (*) 12.3 Committee Reports (*) 12.4 Committee Annual Reports 12.5 Communications Reports (*)	Motion	Stephen Kinsella, Chair
3:05	13.0 Adjournment	Motion	Stephen Kinsella, Chair