

## **PATIENT RELATIONS COMMITTEE**

### **Terms of Reference and Mandate**

**Committee Type:** Statutory

#### **Terms of Reference**

1. Board shall appoint the members of the Patient Relations Committee at the first Board meeting of the year in accordance with the by-laws.
2. The Patient Relations Committee shall be composed of at least one member of Board who is a member of the College; at least one member of Board appointed to the Board by the Lieutenant Governor in Board; and if the Board so decides, up to three members of the College who are not members of Board.
3. The chair and vice-chair of the Patient Relations Committee shall be elected from among the members of the Patient Relations Committee and the election may take place at or before the first committee meeting of the year.
4. The Patient Relations Committee shall meet as required.

#### **Mandate**

The Patient Relations Committee shall:

1. Perform such functions as are assigned to it under the Health Professions Procedural Code, Regulations, by-laws, and policies of the College including advising council with respect to a patient relations program that must include measures for preventing and dealing with sexual abuse of patients in accordance with applicable legislation, established rules and procedures.
2. Consider and make recommendations to Board for changes to applicable legislation, regulations, and by-laws, as well as programs that fall within its mandate and/or support the patient relations program.
3. Develop programs, and engage in other activities as assigned by Board, to enhance the relations between members and patients.
4. Submit an annual report to the Board. The report will include information on the Committee's activities for the year.

The Patient Relations Committee may:

1. Submit a report to Board in between annual reports.