

QUALITY ASSURANCE COMMITTEE

Terms of Reference and Mandate

Committee Type: Statutory

Terms of Reference

1. Board shall appoint the members of the Quality Assurance Committee at the first Board meeting of the year in accordance with the by-laws.
2. The Quality Assurance Committee shall be composed of at least one member of Board who is a member of the College; at least one member of Board appointed to the Board by the Lieutenant Governor in Board; and if the Board so decides, up to three members of the College who are not members of Board.
3. The chair and vice-chair of the Quality Assurance Committee shall be elected from among the members of the Quality Assurance Committee and the election may take place at or before the first committee meeting of the year.
4. The Quality Assurance Committee may appoint assessors for the purposes of a quality assurance program.
5. The Quality Assurance Committee shall meet as required.
6. All Quality Assurance Committee members are required to attend an annual orientation session.

Mandate

The Quality Assurance Committee shall:

1. Perform such functions as are assigned to under the Health Professions Procedural Code, Regulations, by-laws, and policies of the College including developing and administering a quality assurance program that assures the quality of the practice of the profession and promotes continuing evaluation, competence and improvement among members in accordance with applicable legislation, established rules and procedures.
2. Consider and make recommendations to Board for changes to applicable legislation, regulations, and by-laws, as well as programs that fall within its mandate and/or support the quality assurance program.
3. Submit an annual report to the Board. The report will include information on the development of standards regarding practice and ethics, and related initiatives that support the quality assurance program.

The Quality Assurance Committee may:

1. Submit a report to Board in between annual reports.