

## **FITNESS to PRACTISE COMMITTEE**

### **Terms of Reference and Mandate**

**Committee Type:** Statutory

#### **Terms of Reference**

1. Board shall appoint the members of the Fitness to Practise Committee at the first Board meeting of the year in accordance with the by-laws.
2. The Fitness to Practise Committee shall be composed of at least two members of Board who are members of the College; at least one member of Board appointed to the Board by the Lieutenant Governor in Board; and if the Board so decides, up to three members of the College who are not members of Board.
3. The chair and vice-chair of the Fitness to Practise Committee shall be elected from among the members of the Fitness to Practise Committee and the election may take place at or before the first committee meeting of the year.
4. When required, panels of the Fitness to Practise Committee shall be selected by the chair of the Fitness to Practise Committee from among the members of the Committee and each panel shall be composed of at least three persons, at least one of whom shall be a person appointed to the Board by the Lieutenant Governor in Board.
5. Panels of the Fitness to Practise Committee, and the committee as a whole, shall meet as required.
6. All Committee members are required to attend an annual orientation session.

#### **Mandate**

The Fitness to Practise Committee shall:

1. Perform such functions as are assigned to it under the Health Professions Procedural Code, Regulations, by-laws, and policies of the College including holding a fair hearing and rendering a decision in cases of alleged incapacity or on reinstatement applications in accordance with applicable legislation, established rules and procedures.
2. Consider and make recommendations to Board for changes to applicable legislation, regulations, and by-laws, as well as programs that fall within its mandate and/or support the Fitness to Practise Committee.
3. Submit an annual report to the Board. The report will include information on the Committee's activities for the year.

The Fitness to Practise Committee may:

1. Submit a report to Board in between annual reports.