College of Opticians of Ontario

BOARD MEETING AGENDA
Monday, November 30, 2026
11:10 am to 4:03 pm

Attendees: Kevin Cloutier, Chair, RO, Board Professional Member
Derick Summers, RO, Vice - Chair, Board Professional Member
John Battaglia, RO, Board Professional Member
Rose Cavaliere, Boad Public Member
Greg Chitilian, RO, Board Public Member
Omar Farouk, Board Public Member
Parminder Kalsi, RO, Board Professional Member
Stephen Kinsella, Public Member
Alicia Munian, Board Public Member
Mark Priddle, Board Public Member
Johanna Whalen, Board Professional Member

Regrets: Carlos Pacheco, RO, Board Professional Member
Carlo Sicoli, Public Member
Paul Imola, RO, Board Professional Member

Administration: Fazal Khan RO, Registrar and CEO
Amy Stein, Acting Deputy Registrar and General Counsel
Carolyn Robertson, Manager, Communications and Executive Office
Fizza Asad, Manager Finance and Human Resources

Guests: Susan Gregory, Meeting Facilitator

Overall Meeting Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
11:10 – 11:15 5 minutes	**1.0 Introduction** 1.1 Introductions, Announcements, and Land Acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Kevin Cloutier, Chair
11:15 – 11:16 1 minutes	**2.0 Minutes** 2.1 September 28, 2026 (*)	Motion to approve the minutes	Kevin Cloutier, Chair
11:16 – 11:21 5 minutes	**3.0 Appointment of Appointed Members**	Motion	Kevin Cloutier, Chair
11:21 – 11:46 25 minutes	**4.0 Executive Elections** *(*) – Executive Committee Elections Procedure and Expressions of Interest* 4.1 Review Election Procedure 4.2 Election of Chair	Motion	Susan Gregory, Meeting Facilitator

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Time	Item	Deliverable	Owner
	4.3 Election for Vice-Chair 4.4 Election of the Three Remaining Executive Members 4.5 Appointment of the 2027 Executive Committee		
11:46 –11:56 10 minutes	**5.0 Appointment of the Registrar's Review Subcommittee (*)**	Motion	Kevin Cloutier, Chair
11:56 – 12:06 10 minutes	**6.0 Election of the NEC Representative (*)**	Motion	Kevin Cloutier, Chair
12:06 – 1:36 90 minutes	**Lunch**		
1:36 – 1:41 5 minutes	**7.0 Approval of the 2027 Committee Slate (*)**	Motion	Kevin Cloutier, Chair
1:41 – 2:11 30 minutes	**8.0 Financial Reports** 8.1 Year-to-date Financial Variance Report (*) 8.2 2027 Draft Budget (*)	Motion	Fizza Asad, Manager, Finance and Human Resources
2:11 – 2:41 30 minutes	**9.0 Outsourcing Accreditation of CE (***)	Motion	Stephanie Kelly, Chair, Quality Assurance
2:41 – 3:01 20 minutes	**10.0 Quality Assurance Policy** 10.1 Registrants Referred for Currency Review	Motion	Stephanie Kelly, Chair, Quality Assurance
3:01 – 3:16 15 minutes	**Break**		
3:16 – 3:21 5 minutes	**11.0 Assignment of Board Monitoring Reports for 2027**	Monitoring	Kevin Cloutier, Chair
3:21 – 3:27 6 minutes	**12.0 2027 Board Meeting Dates** (*)	Motion	Kevin Cloutier, Chair
3:27 – 3:33 6 minutes	**13.0 Review of 2026 Annual Workplan** (*)	Motion	Amy Stein, Deputy Registrar
3:33 – 3:39 6 minutes	**14.0 Annual Workplan 2027 Review and Development (*)**	Motion	Amy Stein, Deputy Registrar
3:39 – 4:01 20 minutes	**15.0 Registration Committee** (*) 15.1 Practicum Policy	Information and Discussion	Derick Summers, Chair
4:01 – 4:03 2 minutes	**16.0 Recess to the following day**	Motion	Kevin Cloutier, Chair

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BOARD MEETING AGENDA
Tuesday, December 1, 2026
9:30 am to 11:00 am

Attendees: Kevin Cloutier, Chair, RO, Board Professional Member
Derick Summers, RO, Vice - Chair, Board Professional Member
John Battaglia, RO, Board Professional Member
Rose Cavaliere, Boad Public Member
Greg Chitilian, RO, Board Public Member
Omar Farouk, Board Public Member
Parminder Kalsi, RO, Board Professional Member
Stephen Kinsella, Public Member
Alicia Munian, Board Public Member
Mark Priddle, Board Public Member
Johanna Whalen, Board Professional Member

Regrets: Carlos Pacheco, RO, Board Professional Member
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Carolyn Robertson, Manager, Communications and Executive Office
Fizza Asad, Manager Finance and Human Resources

Guests: Susan Gregory, Meeting Facilitator

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Time	Item	Deliverable	Owner
9:30 – 9:35 5 minutes	**Tech Check**		
9:35 – 9:40 5 minutes	**Welcome Back**	**Information and Discussion**	Kevin Cloutier, Chair
9:40 – 10:00 20 minutes	**17.0 Monitoring Reports** 17.1 Reserves Policy Monitoring Report 17.2 Investment Policy Monitoring Report	Monitoring	Fazal Khan, Registrar and CEO
10:00 -10:10 10 minutes	**18.0 Board Code of Conduct**	Monitoring	Mark Priddle, Board Member
10:10 – 10:15 5 minutes	**19.0 Governance Policy Updates** 19.1 Board Support of the Registrar, CEO Policy 19.2 Governance Approach Policy	Motion	Lindsay Beriault, Vice - Chair of Governance

Time	Item	Deliverable	Owner
10:15 –10:25 10 minutes	**20.0 Department Spotlight: Policy and Governance**	Information and Discussion	Sarah Scott, Director of Policy and Governance
10:25 –10:35 10 minutes	**21.0 Department Spotlight: Professional Practice**	Information and Discussion	Peggy Dreyer, Director of Professional Practice
10:35 -10:45 10 minutes	**22.0 Reports** 22.1 Registrar's Report (*) 22.2 Committee Reports (*) 22.3 Communications Reports (*)	Motion	Kevin Cloutier, Chair
10:45 -10:50 5 minutes	**23.0 2026 Board and Committee Self-Evaluations** (*)	Information and Discussion	Kevin Cloutier, Chair
10:50 -11:00 10 minutes	**24.0 Board Member Recognition**	Information and Discussion	Kevin Cloutier, Chair
11:00	**25.0 Adjournment**	Motion	Kevin Cloutier, Chair