

COUNCIL MEETING AGENDA
Monday December 3rd, 2018
COO Boardroom
9:30 am to 3:30 pm

Attendees: Mr. David Milne, President, Public Member
Mr. Bryan Todd, Vice-President, Elected Member
Ms. Jacalyn Cop-Rasmussen, Public Member
Mr. Balbir Dhillon RO, Elected Member
Ms. Peggy Dreyer RO, Elected Member
Mr. Omar Farouk, Public Member
Ms. Ingrid Koenig RO, Elected Member
Ms. Trudy Mauth, Public Member
Ms. Neda Mohammadzadeh RO, Elected Member
Ms. Dorina Reiz, RO, Elected Member
Mr. Rob Vezina, RO, Elected Member
Mr. Edward Viveiros RO, Elected Member
Mr. Gordon White, Public Member

Administration: Mr. Fazal Khan RO, Registrar, CEO
Ms. Melanie Woodbeck, Deputy Registrar
Ms. Michelle Kushnir, General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office

Overall Meeting
Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 - 9:35 5 minutes	1.0 Introduction 1.1 Introductions and Announcements 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Independent Chair
9:35 –9:40 5 minutes	2.0 Minutes 2.1 October 1, 2018 (*)	Motion	Independent Chair
9:40 – 10:10 30 minutes	3.0 Finance 3.1 Year-to-date 2018 Financial Variance Report(*) 3.2 2019 Draft Budget (*)	Motion	Fazal Khan, Registrar & Melanie Woodbeck, Deputy Registrar
10:10-10:35 25 minutes	4.0 RHPA Amendments -By-Law Changes(*)	Motion	Fazal, Registrar
10:35-10:50 15 Minutes	Break		
10:50 -11:00	5.0 Governance- Operational Boundaries Policy	Motion	Gord White, Chair

10 minutes	5.1 Emergency Registrar, CEO Succession Policy (OB 2-80) (*)		Governance
11:00 – 11:45 45 minutes	6.0 Presentation by Shenda Tanchak	Presentation	Shenda Tanchak
11:45 – 12:00	7.0 Fire Drill (*)		Melanie Woodbeck, Deputy Registrar
12:00 – 1:00 60 minutes	Lunch		
1:00- 1:25 25 minutes	8.0 Strategic Plan Discussion 8.1 Overview of Process(*) 8.2 Ends policy and how it relates to the strategic planning process	Approval	Fazal Khan, Registrar Karen Fryday-Field
1:25 - 1:35 10 minutes	9.0 Governance Process Policies 9.1 Council Decision Making Policy (GP 4-35) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:35-1:40 5 minutes	9.2 Council and Committees Principles (GP 4-25) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:40 -1:50 10 minutes	9.3 Council Annual Strategic Agenda/ Workplan (GP 4-40) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
1:50- 2:00 10 minutes	10.0 Operational Boundaries Policies 10.1 Relationship with the Public and Beneficiaries (OB 2-35) (*) 10.2 Member Relations Policy (OB 2-40) (*)	Motion	Karen Fryday-Field / Gord White, Chair Governance
2:00 -2:15 15 minutes	Break		
2:15 – 2:25 10 minutes	11.0 Reports 11.1 Registrars report (*)	Information	Fazal Khan, Registrar
2:25- 2:40 15 minutes	11.2 NACOR report (*)	Information	Fazal Khan, Registrar
2:40- 2:55 15 minutes	11.3 Committee Reports (*)	Motion to accept committee reports	Independent Meeting Chair
2:55 – 3:00 5 minutes	11.4 Examinations Report	Information	Peggy Dreyer
	12.0 Adjournment	Motion to Adjourn	Independent Chair

COUNCIL MEETING AGENDA
Tuesday December 4th, 2018
COO Boardroom
9:30 am to 3:00 pm

Attendees: Mr. David Milne, President, Public Member
Mr. Bryan Todd, Vice-President, Elected Member
Ms. Jacalyn Cop-Rasmussen, Public Member
Mr. Balbir Dhillon RO, Elected Member
Ms. Peggy Dreyer RO, Elected Member
Mr. Omar Farouk, Public Member
Ms. Ingrid Koenig RO, Elected Member
Ms. Trudy Mauth, Public Member
Ms. Neda Mohammadzadeh RO, Elected Member
Ms. Dorina Reiz, RO, Elected Member
Mr. Joseph Richards, Public Member
Mr. Rob Vezina, RO, Elected Member
Mr. Edward Viveiros RO, Elected Member
Mr. Gordon White, Public Member

Administration: Mr. Fazal Khan RO, Registrar
Ms. Melanie Woodbeck, Deputy Registrar
Ms. Michelle Kushnir, General Counsel
Ms. Carolyn Robertson, Manager, Communications and Executive Office

Overall Meeting
Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:30 - 9:35 5 minutes	13.0 Introduction 13.1 Introductions and Announcements 13.2 Conflict of Interest Declaration 13.3 Adoption of Agenda	Motion to adopt the agenda	Independent Chair
9:35 –10:40 65 minutes	14.0 Election of the 2019 Executive Committee (*) – Executive Committee Elections Procedure and Expressions of Interest 14.1 Review Election Procedure 14.2 Election of President 14.3 Election of Vice-President 14.4 Election of Three Remaining Executive Members 14.5 Appointment of the 2019 Executive Committee	Decision	Independent Chair

10:40– 10:55 15 minutes	Break		
10:55 – 11:15 20 minutes	15.0 2019 College Representatives (*) 15.1 Chief Examiner 15.2 National Exams Committee Representative (NEC)	Motion	Independent Chair
11:15 – 11:30 15 minutes	16.0 In-Camera Session (*)	Motion	Independent Chair
11:35 to 1:00 90 minutes	Lunch		
1:00 – 1:30 30 minutes	17.0 Approval of Committee Slate	Motion	Independent Chair
1:30 – 1:40 10 minutes	18.0 Approval of Council Meeting Dates	Motion	Independent Chair
1:40 – 1:55 15 minutes	19.0 Life Member By-Law	Motion	Rob Vezina, Chair of Registration
	20.0 Adjournment	Motion to Adjourn	Independent Chair
1:55 – 3:00	Committees to meet and elect Chairs and Vice Chairs		