

COUNCIL MEETING MINUTES

Monday, September 28, 2015
COO Boardroom | 902-85 Richmond St. W., Toronto

Council Members Present:

Ms. Ingrid Koenig RO, Elected Member, President
Mr. David Milne, Public Member, Vice-President
Mr. Hugh Corbett, Public Member
Mr. Balbir Dhillon RO, Elected Member
Mr. Omar Farouk, Public Member
Mr. Jeff Fernandes RO, Elected Member
Ms. Eve Hoch, Public Member
Ms. Sandra Lawson, Public Member
Ms. Neda Mohammadzadeh RO, Elected Member
Ms. Michelle Rivais RO, Elected Member
Mr. Mike Smart RO, Elected Member
Mr. Edward Viveiros RO, Elected Member

Administration:

Ms. Deborah Worrad, Independent Meeting Chair
Mr. Fazal Khan RO, Registrar
Ms. Bev Sloan, Deputy Registrar
Ms. Michelle Kushnir, General Counsel
Ms. Katie Chimirri, Manager, Discipline and Executive Office (*meeting recorder*)

Guests:

Mr. Peter Sevitt, Auditor for the College, Sevitt and Associates (*present through agenda item 3.1 only*)
Ms. Shenda Tanchak, Registrar, College of Physiotherapists of Ontario (*present for agenda item 5.5 only*)

Regrets:

Ms. Susan Carlyle, Public Member

1.0 Introduction

1.1 Introductions and Announcements

The Council meeting was called to order at 9:50 am. Ms. Sandra Lawson was presented with a plaque, thanking her for her years of service as a public council member.

1.2 Conflict of Interest Declaration

Ms. Rivais declared a conflict with agenda item 7.2. No other conflicts were declared.

1.3 Adoption of Agenda

MOTION: To adopt the agenda as presented.
Moved: M. Rivais
Seconded: D. Milne
VOTE: **CARRIED**

2.0 **Minutes**

2.1 Draft Council Meeting Minutes – May 25, 2015

MOTION: To adopt the minutes of May 25, 2015 as presented
Moved: M. Smart
Seconded: E. Viveiros
VOTE: **CARRIED**

3.0 **Committee Vacancies**

3.1 Executive Committee

Council were advised that with the resignation of Janice Schmidt from Council, a professional member was required to serve on the Executive Committee. The floor was opened to nominations for the position.

<u>Nominee:</u>	<u>Moved:</u>	<u>Seconded:</u>
M. Smart	E. Viveiros	E. Hoch

Mr. Smart stated that he is willing to stand. No other nominations were received. Mr. Smart was acclaimed to the Executive Committee position.

3.2 Other Committee Vacancies

Council were advised that there were also vacancies on the Inquiries, Complaints and Reports Committee (ICRC), the Governance Committee, and the Safety Standards Ad Hoc Committee. It was noted that the ICRC was the only committee that was not constituted without a replacement.

MOTION: To replace Janice Schmidt with Mike Smart as a member of the Inquiries, Complaints and Reports Committee.
Moved: J. Fernandes
Seconded: E. Hoch
VOTE: **CARRIED**

It was the desire of Council that no replacement be appointed to the Governance Committee nor the Safety Standards Ad Hoc Committee.

Ms. Schmidt also served as the College's representative to the Eye Health Council of Ontario (EHCO). It was noted that the representative's position was that of a non-voting observer.

<u>Nominee:</u>	<u>Moved:</u>	<u>Seconded:</u>
J. Fernandes	M. Smart	E. Hoch

Mr. Fernandes declined the nomination. Council determined that Fazal Khan, Registrar would continue to serve as the sole EHCO representative for the duration of 2015.

4.0 Finances

4.1 Year to Date Financial Variance Report

Bev Sloan, Deputy Registrar, spoke to the report; Council were welcomed to ask questions and deemed the report satisfactory.

5.0 Decisions

5.1 Professional Misconduct Regulation

Council reviewed the revised *Professional Misconduct Regulation* as presented by the Professional Misconduct Regulation Review Ad Hoc Committee.

MOTION: To approve the draft *Professional Misconduct Regulation*, as presented, for submission to the Ministry of Health and Long-Term Care for approval.

Moved: J. Fernandes

Seconded: D. Milne

VOTE: CARRIED

5.2 Proposed Amendments to COO By-laws

Council reviewed the proposed amendments to the COO By-laws. Council were advised that the amendments proposed were part of the full scale review of the By-laws being undertaken by the Governance Committee.

MOTION: To approve amendments to the College By-laws as presented for immediate implementation.

Moved: D. Milne

Seconded: O. Farouk

VOTE: CARRIED

5.3 Revised Standards of Practice

Council reviewed the revised *Standards of Practice for Opticians in the Province of Ontario* as presented by the Safety Standards Ad Hoc Committee.

MOTION: To approve the *Standards of Practice for Opticians in the Province of Ontario* as presented for immediate implementation.

Moved: O. Farouk

Seconded: E. Viveiros

VOTE: CARRIED

MOTION: To approve *The College of Opticians Practice Guidelines*.

Moved: I. Koenig

Seconded: M. Rivais

VOTE: CARRIED

5.4 Proposed Amendments to the Policy on Payment of Honoraria and Expenses for Council and Committee Members

Council reviewed proposed amendments to the *Policy on Payment of Honoraria and Expenses for Council and Committee Members* as presented by the Honoraria Policy Review Ad Hoc Committee.

MOTION: That the policy remains as stated that all members of Council and committees are reimbursed at the same rate for any preparation time for Council and/or Committee meetings.

Moved: D. Milne

Seconded: O. Farouk

VOTE: CARRIED

MOTION: To approve the proposed changes to the Policy on Payment of Honoraria and Expenses for Council and Committee members as presented.

Moved: M. Smart

Seconded: D. Milne

VOTE: CARRIED

5.5 Clinic Regulation

Shenda Tanchak, Registrar of the College of Physiotherapists of Ontario, presented an overview of the clinic regulation project involving nine RHPA colleges. Ms. Tanchak noted that the goal of the project was to explore the possible establishment of new legislation that would provide oversight and accountability to otherwise unregulated entities (clinics).

Council discussed whether the College should become involved in the clinic regulation project. It was determined that it would be prudent to involve the College in the project.

MOTION: To support and participate in the clinic regulation project.

Moved: I. Koenig

Seconded: D. Milne

VOTE: CARRIED

MOTION: To financially support the clinic regulation project up to \$12,555.56.

Moved: J. Fernandes

Seconded: I. Koenig

VOTE: CARRIED

The maximum amount determined was based on the presented estimated cost of participation if 9 colleges are involved in the project.

5.6 Council Transparency and Stakeholder Engagement

In light of the increased transparency measures that have been adopted by Council, it was recommended that more Council materials are made available to interested optician members and stakeholders.

It was noted that allowing for more Council materials and information to be public would be in line with the College's Strategic Plan.

MOTION: To circulate the meeting material package to all stakeholders who request or attend Council meetings.

Moved: D. Milne

Seconded: M. Smart

VOTE: CARRIED

MOTION: To pilot test broadcasting the upcoming Council meeting via webinar.

Moved: M. Rivais

Seconded: I. Koenig

VOTE: CARRIED

5.7 OCC Love Your Eyes Campaign

Council were apprised of a concern that, as the Love Your Eyes campaign matures, third party sponsors have attempted to become involved in the project. It was noted that there might be a conflict with the College being involved with a project that has ties to corporate sponsorships and that the direction of the campaign may be deviating from the initial goal of educating the public.

MOTION: That the College withdraws from the Love Your Eyes campaign until such time as a formal policy is agreed upon by other partners regarding corporate sponsorships of college funded awareness campaigns.

Moved: D. Milne

Seconded: B Dhillon

Abstain: M. Rivais

VOTE: CARRIED

It was the desire of Council that this issue be brought up to other regulators on a national level.

6.0 **Reports**

6.1 Registrar's Report

Mr. Khan spoke to his report; Council were welcomed to ask questions and deemed the report satisfactory.

6.2 Committee Reports

6.2.1 Executive Committee

6.2.2 Discipline Committee

6.2.3 Fitness to Practise Committee

6.2.4 Registration Committee

6.2.5 Governance Committee

6.2.6 Inquiries, Complaints and Reports Committee

6.2.7 Patient Relations Committee

6.2.8 Quality Assurance Committee

6.2.9 Safety Standards Ad Hoc Committee

6.2.10 Illegal Dispensing Ad Hoc Committee

6.2.11 Professional Misconduct Regulation Review Ad Hoc Committee

6.2.12 Honoraria Policy Review Ad Hoc Committee

The chairpersons of the committees addressed Council and spoke to their reports. Council were welcomed to ask questions and deemed the reports satisfactory.

6.3 Examinations Report

Mr. Smart spoke to the Examinations Report. Council were welcomed to ask questions and deemed the report satisfactory.

6.4 Georgian/ Seneca Advisory Committee

Mr. Smart spoke to the Georgian/Seneca Advisory Committee Report. Council were welcomed to ask questions and deemed the report satisfactory.

6.5 Strategic Plan Progress Update

Council reviewed a chart detailing the current status of various projects that the College is involved in as a result of the strategic plan project.

MOTION: To approve the above noted reports as presented.

Moved: M. Rivais

Seconded: M. Smart

VOTE: CARRIED

MOTION: To adjourn the Council meeting.

Moved: D. Milne

Seconded: M. Rivais

VOTE: CARRIED

The Council meeting adjourned at 3:45 pm.