

**COUNCIL HIGHLIGHTS**  
**Monday, October 2nd, 2017 9:30 – 4:30**  
**COO Boardroom – 90 Adelaide Street, Toronto**

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**Introductions and Announcements**

Independent Chair Moderator Mr. Jim Dunsdon opened the meeting with a role call at 9:30AM and welcomed all.

**Governance Presentations** – *Karen Fryday-Field, Meridian Edge Consulting*

The COO set in its Strategic Plan a goal of building and implementing a robust Council effectiveness evaluation and refreshing its governance policies. The results of the Council Effectiveness Evaluation conducted in December 2016 indicated that the Council believed it was ready to move toward a policy driven type of governance focusing on a policy and strategic directions more than focusing on making one-off operational decisions and administrative details. Seven policies were discussed and motioned for adoption by the Council.

**Year-to-Date Financial Variance Report**

Council reviewed the year to end budget. It was noted that the COO is on track to be under project for the office relocation.

**Annual Report**

Registrar Mr. Fazal Khan projected the Annual Report for Council to review. The Annual Report is to be circulated electronically to Council.

**Contact Lens Mentor Policy**

A discussion on whether an Optician should be practicing for 3 consecutive years before applying to be Council discussed a Contact Mentor. The Registration Committee on behalf of a member brought a proposition forth. The proposition asked for an amendment to the policy as it stands – Registration Committee was asking for the three consecutive year rule to be revoked.

**Publishing Council Meeting Materials Policy**

A requirement was brought forth by Bill 87 in that any information pertaining to ICRC and Discipline matters be available on the Public Registrar. A set of criteria was presented that the COO has to comply with to align with the amendments of Bill 87.

**Bill 87 By-law clean up**

On May 30, 2017, Bill 87, the *Protecting Patients Act* (“PPA”), received royal assent. That legislation made a number of amendments to the *Regulated Health Professions Act* (“RHPA”), including amendments to the information that colleges are required to post on the public register pursuant to section 23(2) of the *Health Professions Procedural Code* (“Code”), being

schedule 2 to the RHPA. As a result of Bill 87, the following provisions of the College's By-law Article 15.6 subsection 10. (The Register) have now been superseded by the Code.

### **Electoral District 6**

The COO's in house general counsel Ms. Amy Stein, provided Council with an update to issues around Electoral District 6/CCLF seat amendments. Council discussed the proposed ideas to making a Contact Mentor seat a staple of District 6. By-Law amendments area to be circulated for feedback.

### **Life Member**

Vice-Chair Bryan Todd delivered an update on behalf of Chair Rob Vezina. The College permits registered opticians (ROs) who wish to become Life Members to apply to the College for Life Member status.

### **Committee Terms**

At its last meeting the Governance Committee was asked to consider reviewing the timing of COO committee terms. The committee agreed that it would be logical to hold Committee elections and appointments in December instead of January of each year in order to ensure that committees could transact business in early January.

### **Registrar's Report**

The Registrar provided an update on elections. District 1 and District were acclaimed. Elections will take place for District 5 (Toronto). Ballots are to be returned by November 17<sup>th</sup> for Council seats beginning in January 2018. An updated on the database discussion and budget implications was discussed in addition to reminding the Council that the office move was still trending to be under budget.

In the Summer of 2017 the COO engaged in a Cooperation of Collaboration working group which consisted of 10 similar sized Colleges sharing vendors, best practices and networks.

An update was provided on upcoming trade shows, the national meeting in Calgary and NACOR exam dates.

### **Strategic Plan 2017-2019**

The Registrar provided Council with an update on the Strategic Plan. It was noted that the next December Council Meeting was to take place over 2 days on December 4<sup>th</sup> and 5<sup>th</sup> 2017 and that the Monday December 4<sup>th</sup> will be Council and Tuesday December 5<sup>th</sup> will be reserved for a full day of Governance updates.

### **National Registration Examinations**

Ms. Peggy Dreyer provided Council with an update on Examinations which are scheduled for the last weeks of October. Ms. Peggy Dreyer provided Council with statistics on the Spring NACOR exam numbers.

### **Seneca/Georgian Advisory Meeting**

The Registrar provided Council with a verbal update on the Seneca Advisory meeting. Seneca and Georgian

continue to grapple with refraction competencies in addition to how schools are re working their curriculums to incorporate refraction education.