

## BRIEFING NOTE

**TO:** Board

**FROM:** Amy Stein, Deputy Registrar

**DATE:** December 5 and 6, 2022

**SUBJECT:** Board Strategic Agenda/Workplan

☒ For Decision

☐ For Information

☐ Monitoring Report

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**Purpose:**

To approve the Board's Strategic Agenda/Workplan for 2023.

**Background:**

As set out in the Board Strategic Agenda and Workplan Policy (4-40), the Board is being presented with a proposed workplan for the 2023 calendar year. The purpose of the workplan is to ensure that the Board is held accountable for meeting its strategic objectives in the upcoming Board cycle.

The workplan is meant to be recorded such that each board member can transparently see at a glance the Board work plan for the whole year. Specific board meeting agendas are prepared with reference to the work plan.

**For Consideration:**

The proposed 2023 workplan is attached for the Board's consideration. The workplan is subject to change/revision in order to account for changes that come up during the year and to respond efficiently to environmental or systemic issues that arise.

**Public Interest Considerations:**

The purpose of the tool is to ensure that the Board is held accountable for the focus of its own work plan.

**Diversity, Equity, and Inclusion Considerations:**

The Board's core values include diversity, equity and inclusion, and therefore these principles should be reflected in the work that is done throughout the year.

**Action Required:**

That the Board approve the 2023 Strategic Agenda/Workplan

MARCH 2023 BOARD STRATEGIC AGENDA/WORK PLAN				
OPERATIONAL	POLICY, BY-LAW AND REGULATION	MONITORING REPORTS	EXTERNAL MONITORING	TRAINING AND DEVELOPMENT
Minutes, December	Appointed Member Policy (GC)	Committee Reports	Third Party Effectiveness Evaluation Report	Introduction to the College (Orientation)
Year-to-date Financial Variance Report	Registrar, CEO Performance Evaluation Process Policy (GC)	Committee Annual Reports		Governance (Orientation)
Review of Board Self-Evaluations	Registrar, CEO Compensation Policy (GC)	Registrar's Report		Strategic Plan (Orientation)
Review of Committee Self-Evaluations	Strategic Outcomes Policy (GC)	Examination Report		A Year in Preview (Orientation)
Approval of 2023 Pre-Election Training Module		Communications Report		Cultural Safety and Humility
		2022 CPMF Report		Virtual Boardroom Tour (Orientation)
		1-01 Strategic Outcomes Policy (R)		Reading Financial Variance Reports (Orientation)
		2-02 Financial Planning and Budgeting (R)		
		2-12 Corporate Identity, Public Image and Communication (R)		
		2-14 Emergency Registrar, CEO Succession (R)		
		4-25 Board Monitoring System Policy (B)		
		Registrar, CEO Summary of Monitoring Reports (R)		
		Status of 2022 Board Self-Evaluation Action Plan		

Green = Complete

Blue = Complete (moved or added to workplan)

Red = Not complete

Orange = Not complete (moved or added to workplan)

JUNE 2023 BOARD STRATEGIC AGENDA/WORK PLAN				
OPERATIONAL	POLICY, BY-LAW AND REGULATION	MONITORING REPORTS	EXTERNAL MONITORING	TRAINING AND DEVELOPMENT
Minutes, February	Role of Board Officers Policy (GC)	Committee Reports	2022 Financial Audit	TBD
Year-to-date Financial Variance Report	Role of Committee Chairperson Policy (GC)	Registrar's Report		
Registrar, CEO Performance Review	Currency Policy (RC)	Examination Report		
Reassess 2023 Strategic Work Plan	Practicum Policy (RC)	NACOR Report		
	Refraction Standard of Practice (CP)	Communications Report		
		2-03 Financial Condition (R)		
		2-06 Investment Policy (R)		
		4-21 Board Annual Strategic Agenda/Workplan Policy (B)		

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# **OCTOBER 2023 BOARD STRATEGIC AGENDA/WORK PLAN**

<b>OPERATIONAL</b>	<b>POLICY, BY-LAW AND REGULATION</b>	<b>MONITORING REPORTS</b>	<b>EXTERNAL MONITORING</b>	<b>TRAINING AND DEVELOPMENT</b>
Minutes, May	Financial Planning and Budgeting Policy (GC)	Committee Reports		TBD
Year-to-date Financial Variance Report	Financial Condition Policy (GC)	Registrar's Report		
Executive Election Process Review	Investment Policy (GC)	Examination Report		
2022 Annual Report	Posting of Board Materials Policy (GC)	Communications Report		
		1-01 Strategic Outcomes Policy Report (R)		
		2-11 Communication and Support to the Board (R)		
		4-05 Role of Board Officers Policy (B)		

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DECEMBER 2023 BOARD STRATEGIC AGENDA/WORK PLAN				
OPERATIONAL	POLICY, BY-LAW AND REGULATION	MONITORING REPORTS	EXTERNAL MONITORING	TRAINING AND DEVELOPMENT
Minutes, October	Board Support of the Registrar, CEO Policy (GC)	Committee Reports		TBD
Year-to-date Financial Variance Report	Governance Approach Policy (GC)	Registrar's Report		
2024 Draft Budget	Board Decision-Making Policy (GC)	Examination Report		
Approval of 2024 board meeting dates	Board Effectiveness Self-Evaluation Policy (GC)	Communications Report		
Election of NEC Rep		NACOR Report		
Appointment of Auditor for 2024		External Meetings Report		
Election of 2024 Executive		2-15 Reserves Policy Report (R)		
Appointment of Appointed Members		2-09 Investment Policy Report (R)		
Approval of 2024 Committee Slate		4-24 Board Policy Development Policy (B)		
Appointment of Registrar's Review Subcommittee		Strategic Work Plan 2023 Review		
Assignment of 2024 Board Monitoring Reports		Strategic Work Plan 2024 Development		

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