

APPOINTED COMMITTEE MEMBER ELIGIBILITY

Applicant Information			
Last Name:		First Name:	
Reg #:		Date Received (office use only):	
Eligibility Criteria (see Article 12.2 of bylaws)		Yes	No
1. Are you a registered Optician?			
2. Do you live in Ontario?			
3. Are you in default of payment of any required fees?			
4. Have you been found to have committed an act of professional misconduct or to be incompetent in any discipline proceeding in the past six years?			
5. Has your certificate of registration been revoked or suspended by an order of the Discipline Committee in the past six years?			
6. Is your certificate of registration subject to a term, condition, or limitation other than one prescribed by regulation?			
7. Are you currently the subject of any disciplinary or incapacity proceedings?			
8. Are you in default of the requirements of the College's Quality Assurance Program?			
9. Have you held a position in the last three years as director, owner, board member, officer or employee of an organization that has as its primary mandate the promotion of the opticianry profession?			
10. Are you a current employee of the COO or were you employed by the COO at any time in the last three months?			
11. Have you been disqualified from the Board within the preceding six years?			
12. Have you joined, continued or materially contributed to a legal proceeding against the College or any committee or representative of the College within the preceding one year?			
If yes to #13, please provide details (attach separate sheet if necessary):			
13. Do you have a conflict of interest to serve as a member of a committee?*			
14. If yes to #13, do you agree to remove any existing conflict of interest before beginning the appointment?			
15. Are you in default of returning any required form or information to the College?			

16. Are you currently a member of the Board?		
17. Are you currently running for election or re-election to the Board?		
18. Have you previously been an Appointed Committee Member?		
19. If yes to #20, for how long (consecutively)?		
20. Have you been an Elected Board Member for nine consecutive years?		
21. Please list any current and recent affiliations with professional associations and other professional organizations (attach separate sheet if necessary)*:		

I certify that I have answered the questions above truthfully and completely. I understand that my answers may affect my eligibility to be an appointed committee member, in accordance with **Article 12.2** of the COO's by-laws. I also understand that any misrepresentation may be considered professional misconduct, and may result in disciplinary proceedings and/or committee disqualification.

I have read and understand **Article 7 and Schedule D** of the COO's by-laws, setting out the duties and code of conduct of appointed committee members and agree to fulfil these duties if appointed as a committee member.

Signature

Date

*CONFLICTS OF INTEREST

Article 7.2 of the COO's by-laws states that a COO committee member has a duty to avoid conflicts of interest, and to comply with the code of conduct set out in **Schedule D** to the by-laws.

A conflict of interest exists where a reasonable member of the public would conclude that a Director or Committee Member's personal, professional or financial interest, relationship or affiliation may affect their judgment or the discharge of their duties to the College. A conflict of interest may be real or perceived, actual or potential, or direct or indirect.

It will usually constitute a conflict of interest for a committee member to:

- hold a responsible position such as director, owner, board member or officer, or to be an employee of an organization of or for opticians that has as its primary mandate the promotion of the opticianry profession: see **Schedule D, Appendix I, section 8(i)** of the by-laws; or
- hold a responsible position such as director, owner, board member or officer, or to be an employee of any organization where their duties may be reasonably seen as influencing their judgment in the matter. For example, an educator in a school should not participate in any decisions relating to the status of that school, its program(s) or the acceptability for registration of graduates from that school: see **Schedule D, Appendix I, section 8(j)** of the by-laws .