College of Opticians of Ontario

BOARD MEETING AGENDA
Monday, September 28, 2026
On Zoom
9:40 am to 3:04 pm

Attendees: Kevin Cloutier, RO, Chair, Board Professional Member
Derick Summers, RO, Vice-Chair, Board Professional Member
Rose Cavaliere, Boad Public Member
Greg Chitilian, RO, Board Public Member
Omar Farouk, Board Public Member
Paul Imola, RO, Board Professional Member
Parminder Kalsi, RO, Board Professional Member
Stephen Kinsella, Public Member
Alicia Munian, Board Public Member
Carlos Pacheco, RO, Elected Member
Mark Priddle, Board Public Member
Carlo Sicoli, Public Member
Johanna Whalen, Board Professional Member

Regrets: John Battaglia, RO, Board Professional Member

Administration: Fazal Khan, RO, Registrar and CEO
Amy Stein, Deputy Registrar and General Counsel
Carolyn Robertson, Manager, Communications and Executive Office
Fizza Asad, Manager, Finance and Human Resources
Susan Gregory, Meeting Facilitator

Overall Meeting Purpose: To review reports and make decisions as required.

Time	Item	Deliverable	Owner
9:40 -9:45 5 minutes	**1.0 Introduction** 1.1 Introductions and Announcements and Land Acknowledgement 1.2 Conflict of Interest Declaration 1.3 Adoption of Agenda	Motion to adopt the agenda	Kevin Cloutier, Chair
9:45 – 9:47 2 minutes	**2.0 Minutes** 2.1 June 1, 2026 (*)	Motion to approve the minutes	Kevin Cloutier, Chair
9:47 - 10:27 40 minutes	**3.0 Financial Report Training**	Information and discussion	Sandi Verrechia, Santori Consulting / Fizza Asad, Manager of Finance and Human Resources

Time	Item	Deliverable	Owner
10:27- 10:37 10 minutes	**4.0 Financial Reports** 4.1 Review of Financial Variance Report (*)	Motion	Fizza Asad, Manager, Finance and Accounting
10:37 – 10:42 5 minutes	**5.0 Appointment of the Auditor**	Motion	Kevin Cloutier, Board Chair
10:42-10:57 15 minutes	**Break**		
10:57 – 11:27 30 minutes	**6.0 Registration Policies** 6.1 PLAR Policy 6.2 Currency Policy 6.3 Recent Practice Experience Policy	Motion	Derick Summers, Chair, Registration
11:27 – 11:42 15 minutes	**7.0 Board Governance Policy Review and Updates** 7.1 Registrar, CEO Expectations and Job Products Policy (*) 7.2 Posting of Board Materials Policy (*) 7.3 Board Effectiveness Evaluation Policy (*) 7.4 Board Meeting Process Policy	Motion	Carlo Sicoli, Chair, Governance Committee
11:42 -11:52 10 minutes	**8.0 Patient Record Keeping Obligations**	Motion	Stephanie Kelly, Chair, Clinical Practice
11:52 – 12:52 60 minutes	**Lunch**		
12:52 – 1:17 25 minutes	**9.0 Monitoring Reports** 9.1 Strategic Outcomes Policy Report (*) 9.2 Asset Protection Policy (*) 9.3 Technology and Cyber Security Policy (*)	Motion	Fazal Khan, Registrar, and CEO
1:17 – 1:27 10 minutes	**10.0 Board Policy Development Policy**	Information and Discussion	Parminder Kalsi, Board Member
1:27 – 1:37 10 minutes	**11.0 Board Terms of Reference Policy**	Information and Discussion	Derick Summers. Board Member
1:37 – 1:57 20 minutes	**12.0 Demographic Data Project**	Motion	David Milne, Appointed Member, and Sarah Scott, Director of Policy and Governance
1:57– 2:12 15 minutes	**Break**		

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2:12 – 2:27 15 minutes	**13.0 Proposal to Outsource accreditation to NACOR**		Stephanie Kelly, Chair, Quality Assurance
2:27 – 2:32 5 minutes	**14.0 Committee Assignments**	Motion	Kevin Cloutier, Chair
2:32 – 2:47 15 minutes	**15.0 Department Spotlight – Policy and Governance**	Information and Discussion	Sarah Scott, Director, Policy and Governance
2:47- 3:02 15 minutes	**16.0 Reports** 16.1 Registrar's Report (*) 16.2 Committee Reports (*) 16.3 Communications Report (*)	Motion	Kevin Cloutier, Chair
3:02 – 3:04 2 minutes	**17.0 Adjournment**	Motion	Kevin Cloutier, Chair